

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**Regular Meeting**  
**May 18, 2020**

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The regular meeting of the Sharpsville Area School Board was held virtually on Monday, May 18, 2020, at 7:00 p.m. with President Deana Thomas presiding. The following members were present: Ron Barnes, Darla Grandy, Nicholas Hanahan, Michael Lenzi, Janice Raykie, Mary Sternthal, Deanna Thomas, Joseph Toth, and Jerry Trontel.

Also present were Superintendent John Vannoy, Business Manager/Board Secretary Jaime Roberts, Administrative Assistant to the Superintendent Darlene Cheney, Solicitor Robert Tesone, and guests.

**ADOPTION OF THE AGENDA**

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There was a motion by Mrs. Raykie, seconded by Mr. Trontel, to approve the meeting agenda.

Motion carried.

**OPPORTUNITY FOR CITIZEN PRESENTATION**

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Jamie Whitmore – Elimination of AP classes

Connie Fryman – Reduction of staff

Tammy Welch – Reduction of teaching staff/elimination of classes

Heather White - Reduction of teaching staff/elimination of classes

Amelia Kovach – Elimination of AP and Spanish classes

**SECRETARY'S REPORT**

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There was no official action to report.

**CONSENT AGENDA**

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There was a motion by Mr. Hanahan, seconded by Mr. Lenzi, to approve the following Consent Agenda items:

1. Minutes of the previous meetings April 20, 2020 Regular Meeting, and May 11, 2020 Work Session

2. Bills to be Affirmed and Approved

General Fund

Bills to be Affirmed – April	\$1,018,099.50
Bills to be Approved – May	230,280.00

Capital Project Fund

Bills to be Approved – May	3,000.00
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3. Financial Reports

	<u>March</u>	<u>April</u>
a. Payroll		10,398.07
b. General Fund		2,032,987.44
c. Capital Reserve		35,731.72
d. Capital Project		5,862,196.46
e. High School Activity Fund	\$52,757.99	52,768.87
f. Middle School Activity Fund		2,657.13
g. Cafeteria		11,484.88

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**FINANCE REPORT**

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Chairperson Jerry Trontel recommended the following action:

**2020-2021 PROPOSED FINAL GENERAL FUND BUDGET**

There was a motion by Mr. Trontel, seconded by Mr. Hanahan, to approve the 2020-2021 Proposed Final General Fund Budget with Revenues and Expenditures in the amount of \$18,563,519.00, the same being attached to and a part of these minutes.

Roll Call Vote:	Barnes	Yes
	Grandy	Yes
	Hanahan	Yes
	Lenzi	Yes
	Raykie	No
	Sternthal	Yes
	Thomas	Yes
	Toth	No
	Trontel	Yes

Motion Carried.

### **2020-2021 INSURANCE CARRIERS**

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the following Insurance Carriers for fiscal year 2020-2021:

1. Dental – PSEA Health and Welfare Fund – United Concordia
2. Vision Insurance – Davis Vision
3. Medical Insurance – Northwest School Health Consortium – Highmark Blue Cross/Blue Shield
4. Life Insurance – Boston Mutual Life Insurance Company with Davevic Benefit Consultants, Inc. as Broker
5. Income Disability – CM Regent

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **2020-2021 STUDENT ACCIDENT INSURANCE**

There was a motion by Mr. Trontel, seconded by Mr. Hanahan, to approve the 2020-2021 Student Accident Insurance at the rate of \$96.00 for School Time and \$166.00 for 24-Hour Coverage with Bollinger Insurance Company as Plan Administrator, and Davevic Benefits Consultants as Broker.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **SUMMER SPECIAL EDUCATION TRANSPORTATION SERVICES**

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve transportation contracts for Summer Special Education services as needed with retroactive approval by the Board.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **SCHOOL DEPOSITORY**

There was a motion by Mr. Trontel, seconded by Mr. Barnes, to approve First National Bank of Pennsylvania as the School Depository from July 1, 2020 through June 30, 2022.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **POLICY REPORT**

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Chairperson Mike Lenzi recommended the following action:

### **FIRST READING NEW POLICIES**

There was a motion by Mr. Lenzi, seconded by Mrs. Grandy, to approve the first reading of the following new Policies, the same being attached to and a part of these minutes:

1. Policy 006.1 – Attendance at Meetings via Electronic Communications
2. Policy 805.2 – School Security Personnel

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **FIRST READING REVISED POLICIES**

There was a motion by Mr. Lenzi, seconded by Mr. Barnes, to approve the first reading of the following revised Policies, the same being attached to and a part of these minutes:

1. Policy # 204 - Attendance
2. Policy # 222 - Tobacco/Nicotine
3. Policy # 233 - Suspension/Expulsion
4. Policy # 323 - Tobacco and Vaping Products
5. Policy # 333 - Professional Development
6. Policy # 335 - Family and Medical Leave
7. Policy # 626 - Federal Fiscal Compliance
8. Policy # 705 - Facilities and Workplace Safety
9. Policy # 709 - Building Security
10. Policy # 805 - Emergency Preparedness and Response
11. Policy # 805.1 - Relations with Law Enforcement Agencies
12. Policy # 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
13. Policy # 904 - Public Attendance at School Events

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### **CURRICULUM REPORT**

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Chairperson Mary Sternthal recommended the following action:

### **CURRICULUM, ENROLLMENT AND STAFFING STUDY**

There was a motion by Mrs. Sternthal, seconded by Mrs. Raykie, the Board authorized and directed the Superintendent and his designees to do the following:

1. Study student enrollment trends for past years as well as the projected enrollment for the upcoming school year;
2. Study past and current curriculum and course offerings of the School District, as well as those for the upcoming school year;
3. Study the overall staffing needs of the School District for the upcoming school year; and
4. Make recommendations to the Board of School Directors concerning staffing, curriculum and program needs for the upcoming school year.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

#### **DEMOTION OF FOREIGN LANGUAGE POSITION**

There was a motion by Mrs. Sternthal, seconded by Mrs. Raykie, that upon recommendation of the Superintendent, the Board adopts this motion to set forth its intent to adopt a Resolution at a subsequent public meeting which will suspend, furlough or not renew one (1) part-time professional teaching position in the area of Spanish for the 2020-2021 school year because of the substantial decrease in pupil enrollment experienced in the District.

Approved: Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: Barnes, Grandy, Hanahan and Toth

Motion Carried.

#### **ELIMINATION OF SECONDARY MATH POSITION**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, that upon recommendation of the Superintendent, the Board adopts this motion to set forth its intent to adopt a Resolution at a subsequent public meeting which will suspend, furlough, or not renew one (1) full-time professional teaching position in the area of secondary Mathematics for the 2020-2021 school year because of the substantial decrease in pupil enrollment experienced in the District.

Approved: Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: Barnes, Grandy, Hanahan and Toth

Motion Carried.

#### **ELIMINATION OF SECONDARY SCIENCE POSITION**

There was a motion by Mrs. Sternthal, seconded by Mr. Barnes, that upon recommendation of the Superintendent, the Board adopts this motion to set forth its intent to adopt a Resolution at a subsequent public meeting which will suspend, furlough, or not renew one (1) full-time professional teaching position in the area of secondary Science for the 2020-2021 school year because of the substantial decrease in pupil enrollment experienced in the District.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – ADVANCED ART**

There was a motion by Mrs. Sternthal, seconded by Mrs. Grandy, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Advanced Art – 12 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – AP STUDIO ART**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, to approve the following course with less than 15 students for the 2020-2021 school year:

1. AP Studio Art – 3 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – JOURNALISM**

There was a motion by Mrs. Sternthal, seconded by Mr. Hanahan, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Journalism – 4 students

Approved: None

Opposed: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Motion Failed.

**COURSES WITH LESS THAN 15 STUDENTS – PITT ARGUMENT**

There was a motion by Mrs. Sternthal, seconded by Mr. Hanahan, to approve the following course with less than 15 students for the 2020-2021 school year:

1. PITT Argument – 9 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: Toth

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – SPANISH 4**

There was a motion by Mrs. Sternthal, seconded by Mrs. Raykie, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Spanish 4 – 14 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – HEALTH**

There was a motion by Mrs. Sternthal, seconded by Mrs. Grandy, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Health – 12 students



Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – PITT CALCULUS**

There was a motion by Mrs. Sternthal, seconded by Mrs. Raykie, to approve the following course with less than 15 students for the 2020-2021 school year:

1. PITT Calculus - 6 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – PITT BUSINESS CALCULUS**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, to approve the following course with less than 15 students for the 2020-2021 school year:

1. PITT Business Calculus - 9 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – JAZZ ENSEMBLE**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Jazz Ensemble – 11 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – SHOW CHOIR ENSEMBLE**

There was a motion by Mrs. Sternthal, seconded by Mrs. Grandy, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Show Choir Ensemble – 8 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – FORENSIC SCIENCE**

There was a motion by Mrs. Sternthal, seconded by Mr. Barnes, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Forensic Science - 12 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Sternthal, Thomas, and Trontel

Opposed: Raykie and Toth

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – PITT PHYSICS**

There was a motion by Mrs. Sternthal, seconded by Mr. Hanahan, to approve the following course with less than 15 students for the 2020-2021 school year:

1. PITT Physics - 3 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: Toth

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – PITT CHEMISTRY**

There was a motion by Mrs. Sternthal, seconded by Mrs. Grandy, to approve the following course with less than 15 students for the 2020-2021 school year contingent upon availability:

1. PITT Chemistry – 1 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – AP BIOLOGY**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, to approve the following course with less than 15 students for the 2020-2021 school year:

1. AP Biology – 13 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – ADV. HOME MAINTENANCE**

There was a motion by Mrs. Sternthal, seconded by Mr. Barnes, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Advanced Home Maintenance – 4 students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**COURSES WITH LESS THAN 15 STUDENTS – APPLIED ROBOTICS**

There was a motion by Mrs. Sternthal, seconded by Mr. Lenzi, to approve the following course with less than 15 students for the 2020-2021 school year:

1. Applied Robotics – 7 Students

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**PERSONNEL REPORT**

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Chairperson Janice Raykie recommended the following action:

**2020-2021 BOARD TREASURER**

There was a motion by Mrs. Raykie, seconded by Mr. Trontel, to appoint Ronald Barnes as the Board Treasurer for the 2020-2021 fiscal year.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**SUMMER MAINTENANCE WORKER**

There was a motion by Mrs. Raykie, seconded by Mr. Trontel, to provisionally hire Joshua Stephenson as a summer maintenance worker at \$10.00 per hour effective May 11, 2020.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

**BUILDINGS AND GROUNDS REPORT**

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Chairperson Darla Grandy had no official action to report.

## **NEGOTIATIONS COMMITTEE**

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Chairperson Ron Barnes recommended the following action:

### **ACT 93 COMPENSATION PLAN**

There was a motion by Mr. Barnes, seconded by Mr. Lenzi, to approve the 2020-2023 Act 93 Compensation Plan, the same being attached to and a part of these minutes.

Approved: Barnes, Hanahan, Sternthal, Thomas, and Trontel

Opposed: Grandy, Lenzi, Raykie, and Toth

Motion Carried.

## **PUBLIC RELATIONS COMMITTEE**

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Mr. Hanahan questioned the status of holding a graduation ceremony.

## **CAFETERIA REPORT**

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Chairperson Joseph Toth recommended the following action:

### **FOOD SERVICE MANAGEMENT COMPANY CONTRACT**

There was a motion by Mr. Toth, seconded by Mr. Lenzi, to approve the Food Service Management Company new contract with The Nutrition Group.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

## **SEAMLESS SUMMER FOOD SERVICE**

There was a motion by Mr. Toth, seconded by Mr. Lenzi, to continue the Seamless Summer Food Service contingent upon there being no cost to the District.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### ATHLETIC REPORT

Chairperson Deanna Thomas recommended the following action:

### FALL COACH EMPLOYMENT

There was a motion by Dr. Thomas, seconded by Mrs. Raykie, that all fall coaches' employment be contingent upon there being a fall season.

Approved: Barnes, Grandy, Hanahan, Lenzi, Raykie, Sternthal, Thomas, Toth, and Trontel

Opposed: None

Motion Carried.

### MERCER COUNTY CAREER CENTER REPORT

Mr. Hanahan informed the Board that the Career Center is still educating their students at home.

### SUPERINTENDENT'S REPORT

Superintendent John Vannoy had no official action to report.

### ADJOURNMENT

There was a motion by Dr. Thomas, seconded by Mr. Trontel, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 9:04 p.m.

  
Jaime L. Roberts, Board Secretary

**SHARPSVILLE AREA SCHOOL DISTRICT  
BOARD REPORT**

**May 18, 2020**

**GENERAL FUND:**

Total Bills to be Affirmed for April

**\$1,018,099.50**

Total Bills to be Approved for May

**\$230,280.00**

**CAPITAL PROJECT FUND**

Total Bills to be Approved for May

**\$3,000.00**

# Fund Accounting Check Register

GENERAL FUND - From 04/01/2020 To 04/30/2020

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00021418	04/06/2020	L3362000001	00041475	205++8565	10-2720-513-000-00-000-000-000-3500	127205130000035	2,480.13
<b>Vendor: FERRELLGA - FERRELL GAS</b>							
00021419	04/06/2020	L3362000002	00041472	110005503740	Remit # 1 Check Date: 04/06/2020	Check Amount:	2,480.13
00021419	04/06/2020	L3362000003	00041472	110005508863	10-2620-622-000-00-200-000-000-0000	126206222000000	3,485.60
00021419	04/06/2020	L3362000004	00041472	110005508905	10-2620-622-000-00-980-000-000-0000	126206229800000	17.51
00021419	04/06/2020	L3362000005	00041472	110005508954	10-2620-622-000-00-980-000-000-0000	126206229800000	191.67
00021419	04/06/2020	L3362000006	00041472	110139435421	10-2620-622-000-00-980-000-000-0000	126206229800000	20.04
00021419	04/06/2020	L3362000007	00041472	110005508996	10-2620-622-000-00-980-000-000-0000	126206229800000	24.82
00021419	04/06/2020	L3362000008	00041472	110005503203	10-2620-622-000-00-500-000-000-0000	126206225000000	28.22
00021419	04/06/2020	L3362000009	00041472	110005503203	10-2620-622-000-00-800-000-000-0000	126206228000000	3,018.00
<b>Vendor: PENNPO - PENN POWER</b>							
00021420	04/06/2020	L3362000010	00041493	W4362400BF	Remit # 1 Check Date: 04/06/2020	Check Amount:	4,527.40
00021420	04/06/2020	L3362000010	00041493	W4362400BF	10-0481-000-000-00-000-000-0000	10481	11,313.26
<b>Vendor: SCHOLBOF - SCHOLASTIC BOOK FAIR</b>							
00021421	04/06/2020	L3362000011	00041476	71407590	Remit # 2 Check Date: 04/06/2020	Check Amount:	2,992.60
00021421	04/06/2020	L3362000012	00041476	71407590	10-2620-531-000-00-200-000-000-0000	126205312000000	218.12
00021421	04/06/2020	L3362000013	00041476	71407590	10-2620-531-000-00-500-000-000-0000	126205315000000	155.80
00021421	04/06/2020	L3362000013	00041476	71407590	10-2620-531-000-00-800-000-000-0000	126205318000000	249.29
<b>Vendor: VERIZOBUS - VERIZON BUSINESS SERVICES</b>							
00021422	04/15/2020	L3366000001	00041526	376318710	Remit # 1 Check Date: 04/06/2020	Check Amount:	623.21
00021422	04/15/2020	L3366000002	00041526	376318710	10-2620-621-000-00-200-000-000-0000	126206212000000	984.84
00021422	04/15/2020	L3366000003	00041526	376318710	10-2620-621-000-00-500-000-000-0000	126206215000000	556.00
00021422	04/15/2020	L3366000003	00041526	376318710	10-2620-621-000-00-800-000-000-0000	126206218000000	679.37
00021422	04/15/2020	L3366000004	00041526	376318710	10-2620-621-000-00-980-000-000-0000	126206219800000	53.21
<b>Vendor: NATIONALFU - NATIONAL FUEL</b>							
00021423	04/15/2020	L3366000005	00041525	110046135841	Remit # 1 Check Date: 04/16/2020	Check Amount:	2,273.42
00021423	04/15/2020	L3366000005	00041525	110046135841	10-2620-622-000-00-220-000-000-0000	126206222200000	51.05
<b>Vendor: PENNPO - PENN POWER</b>							
00021424	04/15/2020	L3366000006	00041496	5000013	Remit # 1 Check Date: 04/16/2020	Check Amount:	51.05
00021424	04/15/2020	L3366000006	00041496	5000013	10-2620-424-000-00-200-000-000-0000	126204242000000	264.00
<b>Vendor: SOUTHPY1 - SOUTH PYMATUNING TOWNSHIP</b>							
00021505	04/27/2020	L3369800001	00041560	7051000	Remit # 1 Check Date: 04/16/2020	Check Amount:	264.00
00021505	04/27/2020	L3369800002	00041560	70756000	10-2620-424-000-00-200-000-000-0000	126204242000000	769.76
00021505	04/27/2020	L3369800002	00041560	70756000	10-2620-424-000-00-500-000-000-0000	126204245000000	634.37
00021505	04/27/2020	L3369800003	00041560	70756000	10-2620-424-000-00-800-000-000-0000	126204248000000	775.34
<b>Vendor: BOROUGHSH - BOROUGH OF SHARPSVILLE</b>							
00021506	04/27/2020	L3369800004	00041568	Boston-05	Remit # 1 Check Date: 04/27/2020	Check Amount:	2,179.47
00021506	04/27/2020	L3369800004	00041568	Boston-05	10-0470-000-000-00-000-000-0000	10470	493.17
<b>Vendor: BOSTONMU - BOSTON MUTUAL</b>							
00021506	04/27/2020	L3369800004	00041568	Boston-05	Remit # 1 Check Date: 04/27/2020	Check Amount:	493.17

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

C - Credit Card Payment

05/08/2020 03:41:32 PM

Sharpville Area School District

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# Fund Accounting Check Register

GENERAL FUND - From 04/01/2020 To 04/30/2020

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
00021507	04/27/2020	L3369800005	00041569	544	10-0470-000-00-000-000-0000	10470	154.68
<b>Vendor: CMREG - CM REGENT, LLC</b>							
00021508	04/27/2020	L3369800006	00041565	Crown-05	Remit # 1 Check Date: 04/27/2020	Check Amount:	154.68
00021508	04/27/2020	L3369800007	00041567	CrownVis-05	10-0470-000-00-000-000-0000	10470	162,023.03
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
00021509	04/27/2020	L3369800008	00041561	MCCC	Remit # 1 Check Date: 04/27/2020	Check Amount:	1,223.22
00021509	04/27/2020	L3369800008	00041561	MCCC	10-1390-564-000-30-800-000-0000	113905648000000	163,246.25
<b>Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER</b>							
00021510	04/27/2020	L3369800009	00041570	6762416	Remit # 1 Check Date: 04/27/2020	Check Amount:	60,908.46
00021510	04/27/2020	L3369800010	00041570	6762416	10-2620-621-000-00-200-000-000-0000	126206212000000	1,777.86
00021510	04/27/2020	L3369800011	00041570	6762416	10-2620-621-000-00-500-000-000-0000	126206215000000	1,004.00
00021510	04/27/2020	L3369800012	00041570	6762416	10-2620-621-000-00-800-000-000-0000	126206218000000	1,226.12
00021510	04/27/2020	L3369800012	00041570	6762416	10-2620-621-000-00-980-000-000-0000	126206219800000	96.07
<b>Vendor: NATIONFOR - NATIONAL FUEL RESOURCES</b>							
00021511	04/27/2020	L3369800013	00041574	Wagner	Remit # 1 Check Date: 04/27/2020	Check Amount:	4,104.05
00021511	04/27/2020	L3369800013	00041574	Wagner	10-1290-610-890-20-500-000-201-5900	112906105000059	211.99
<b>Vendor: WAGNERDEN - DENA WAGNER</b>							
04032020	04/03/2020	L3362400001	00041468	PSEA-03	Remit # 1 Check Date: 04/27/2020	Check Amount:	211.99
04032020	04/03/2020	L3362400002	00041468	PSEA-03	10-0470-000-00-000-000-000-0000	10470	6,766.15
04032020	04/03/2020	L3362400002	00041468	PSEA-03	10-5800-272-000-00-000-000-000-0000	15800272	2,426.53
<b>Vendor: PSEAHEW - PSEA HEALTH AND WELFARE FUND</b>							
04042020	04/04/2020	L3370600001	00041498	HMCBS-123	Remit # 1 Check Date: 04/03/2020	Check Amount:	9,192.68
04042020	04/04/2020	L3370600002	00041498	HMCBS-123	10-2519-340-000-00-000-000-000-0000	125193400000000	5.08
04042020	04/04/2020	L3370600002	00041498	HMCBS-123	10-2519-340-000-00-000-000-000-0000	125193400000000	5.08
04042020	04/04/2020	L3370600003	00041498	HMCBS-123	10-2519-340-000-00-000-000-000-0000	125193400000000	5.08
<b>Vendor: HIGHMABLE - HIGHMARK BLUE CROSS BLUE SHIELD</b>							
04052020	04/05/2020	L3370600004	00041351	Harrisbank-04	Remit # 1 Check Date: 04/04/2020	Check Amount:	15.24
04052020	04/05/2020	L3370600004	00041351	Harrisbank-04	10-0486-000-000-00-000-000-000-0000	10486	168.51
<b>Vendor: AMAZON - HARRIS BANK</b>							
04052021	04/05/2020	L3370600005	00041563	HARRISBANK-04	Remit # 2 Check Date: 04/05/2020	Check Amount:	168.51
04052021	04/05/2020	L3370600006	00041563	HARRISBANK-04	10-2270-580-000-20-500-000-000-0000	122705805000000	127.65
04052021	04/05/2020	L3370600007	00041563	HARRISBANK-04	10-2834-580-000-20-500-000-000-0000	128345805000000	127.65
04052021	04/05/2020	L3370600008	00041563	HARRISBANK-04	10-2519-442-000-00-000-000-000-0000	125194420000000	46.99
04052021	04/05/2020	L3370600008	00041563	HARRISBANK-04	10-2360-610-000-00-000-000-000-0000	123606100000000	260.00
04052021	04/04/2020	L3370600009	00041389	HARRISBANK-04	10-1110-610-000-30-800-240-137-0000	111006108024000	38.35
04052021	04/04/2020	L3370600010	00041389	HARRISBANK-04	10-1110-610-000-30-800-260-137-0000	111006108026000	89.36
04052021	04/04/2020	L3370600011	00041543	HARRISBANK-04	10-1110-610-000-30-800-240-137-0000	111006108024000	96.90
04052021	04/04/2020	L3370600012	00041543	HARRISBANK-04	10-1110-610-000-30-800-260-137-0000	111006108026000	102.10
04052021	04/04/2020	L3370600013	00041516	HARRISBANK-04	10-2620-610-000-00-000-000-000-0000	126206100000000	304.03

\* Denotes Non-Negotiable Transaction

# Fund Accounting Check Register

GENERAL FUND - From 04/01/2020 To 04/30/2020

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
04052021	04/04/2020	L3370600014	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061000000000	70.12
04052021	04/04/2020	L3370600015	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061000000000	18.24
04052021	04/04/2020	L3370600016	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061000000000	697.18
04052021	04/04/2020	L3370600017	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061022000000	668.00
04052021	04/04/2020	L3370600018	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061000000000	715.78
04052021	04/04/2020	L3370600019	00041515	HARRISBANK-04	10-2620-610-000-000-0000	1262061000000000	460.50
<b>Vendor: HARRISBA - HARRIS BANK</b>							
04062020	04/06/2020	L3362200001	00041473	SASDCR	Remit # 1 Check Date: 04/05/2020	Check Amount:	3,822.85
<b>Vendor: SASDCR - SHARPSVILLE AREA SCHOOL DIST.</b>							
04162020	04/16/2020	L3370900001	00041504	SASDPR-04	Remit # 1 Check Date: 04/06/2020	Check Amount:	30,000.00
<b>Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DISTRICT</b>							
04172020	04/16/2020	L3370900002	00041494	64662504	Remit # 1 Check Date: 04/16/2020	Check Amount:	722,294.23
04172020	04/16/2020	L3370900003	00041494	64662504	10-2620-626-000-000-000-0000	1262062600000000	34.85
04172020	04/16/2020	L3370900004	00041494	64662504	10-2720-513-000-000-000-0000	1272051300000035	375.39
<b>Vendor: FLEETSE - WEX BANK</b>							
04192020	04/19/2020	L3370900005	00041549	VOYA-04	10-3250-627-000-000-000-0000	627AD	113.11
04192020	04/19/2020	L3370900006	00041549	VOYA-04	Remit # 1 Check Date: 04/17/2020	Check Amount:	523.35
<b>Vendor: VOYA - VOYA FINANCIAL INSTITUTIONAL PLAN</b>							
04282020	04/28/2020	L3373400001	00041578	FSA-04	10-0460-000-000-000-000-0000	0200	355.55
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>							
					10-0471-000-000-000-000-0000	10471	290.91
					Remit # 1 Check Date: 04/19/2020	Check Amount:	646.46
<b>10-GENERAL FUND</b>							
					10-0460-000-000-000-000-0000	0860	140.44
					Remit # 1 Check Date: 04/28/2020	Check Amount:	140.44

1,018,099.50

Grand Total Manual Checks : 0.00  
Grand Total Regular Checks : 1,018,099.50  
Grand Total Direct Deposits: 0.00  
Grand Total Credit Card Payments: 0.00  
Grand Total All Checks : 1,018,099.50

# Fund Accounting Check Register

GENERAL FUND - From 05/18/2020 To 05/18/2020

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00021518	05/18/2020	L3367500078	00041605	627365	10-1110-562-000-20-500-000-109-0000	1110056250000000	1,850.53
<b>Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>1,850.53</b>
00021519	05/18/2020	L3367500093	00041622	APRIL2020	10-1233-561-000-30-800-000-109-0000	1123356180000000	2,610.30
<b>Vendor: CANONMCS - CANON-MCMILLIAN SCHOOL DISTRICT</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>2,610.30</b>
00021520	05/18/2020	L3367500071	00041606	SVL 2019-8	10-1225-330-000-10-200-000-109-0000	1122533020000000	740.00
00021520	05/18/2020	L3367500072	00041606	SVL 2019-8	10-1225-330-000-30-800-000-109-0000	1122533080000000	2,553.00
00021520	05/18/2020	L3367500073	00041606	SVL 2019-8	10-1290-330-000-10-200-000-109-0000	1129033020000000	814.00
00021520	05/18/2020	L3367500074	00041606	SVL 2019-8	10-1290-330-000-10-200-000-109-0000	1129033020000000	33.30
00021520	05/18/2020	L3367500075	00041606	SVL 2019-8	10-1290-330-000-20-500-000-109-0000	1129033050000000	758.50
00021520	05/18/2020	L3367500076	00041606	SVL 2019-8	10-1290-330-000-20-500-000-109-0000	1129033050000000	166.50
00021520	05/18/2020	L3367500077	00041606	SVL 2019-8	10-1290-330-000-30-800-000-109-0000	1129033080000000	758.50
<b>Vendor: CAPABIKI - CAPABLE KIDS, LLC</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>5,823.80</b>
00021521	05/18/2020	L3367500089	00041591	163981	10-2620-610-000-00-000-000-000-0000	1262061000000000	2,870.60
<b>Vendor: CASTLEMAP - CASTLE MAINTENANCE PRODUCTS</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>2,870.60</b>
00021522	05/18/2020	L3367500069	00041607	629374	10-1110-562-000-30-800-000-109-0000	1110056280000000	925.26
00021522	05/18/2020	L3367500070	00041607	629374	10-1290-562-000-30-800-000-109-0000	1129056280000000	1,980.33
<b>Vendor: COMMONCHA - COMMONWEALTH CHARTER ACADEMY</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>2,905.59</b>
00021523	05/18/2020	L3367500068	00041608	APR-JUN	10-1290-569-000-20-500-000-109-0000	1129056950000000	5,600.00
<b>Vendor: CRAYYOF - CRAY YOUTH AND FAMILY SERVICES, INC.</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>5,600.00</b>
00021524	05/18/2020	L3367500098	00041620	2467	10-1290-569-000-20-500-000-109-0000	1129056950000000	2,010.58
00021524	05/18/2020	L3367500099	00041620	2467	10-1442-569-000-10-200-000-109-0000	1144256920000000	1,141.90
<b>Vendor: CROSSGRH - CROSSROADS GROUP HOMES</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>3,152.48</b>
00021525	05/18/2020	L3367500040	00041102	SASD-0136	10-2519-340-000-00-000-000-000-0000	1251934000000000	120.00
00021525	05/18/2020	L3367500041	00041102	SASD-0136	10-2519-340-000-00-000-000-000-0000	1251934000000000	25.00
<b>Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION</b>					<b>Remit # 1 Check Date: 05/18/2020</b>	<b>Check Amount:</b>	<b>145.00</b>
00021526	05/18/2020	L3367500025	00040009	67858429	10-1110-448-000-10-200-000-117-0000	1110044820000000	974.00
00021526	05/18/2020	L3367500026	00040009	67858429	10-1110-448-000-20-500-000-127-0000	1110044850000000	793.00
00021526	05/18/2020	L3367500027	00040009	67858429	10-1110-448-000-30-800-000-137-0000	1110044880000000	793.00
00021526	05/18/2020	L3367500028	00040009	67858429	10-2250-448-000-30-800-000-137-0000	1225044880000000	4.00
00021526	05/18/2020	L3367500029	00040009	67858429	10-2260-448-000-00-000-000-201-0000	1226044800000000	4.00
00021526	05/18/2020	L3367500030	00040009	67858429	10-2360-448-000-00-000-000-000-0000	1236044800000000	33.00
00021526	05/18/2020	L3367500031	00040009	67858429	10-2380-448-000-10-200-000-117-0000	1238044820000000	82.00

\* Denotes Non-Negotiable Transaction

# Fund Accounting Check Register

GENERAL FUND - From 05/18/2020 To 05/18/2020

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00021526	05/18/2020	L3367500032	00040009	67858429	10-2380-448-000-20-500-000-127-0000	123804485000000	37.00
00021526	05/18/2020	L3367500033	00040009	67858429	10-2380-448-000-30-800-000-137-0000	123804488000000	95.00
00021526	05/18/2020	L3367500034	00040009	67858429	10-2519-448-000-00-000-000-000-0000	1251948000000	33.08
<b>Vendor: DELAGELAF - DE LAGE LANDEN FINANCIAL SERVICES INC</b>							<b>2,848.08</b>
00021527	05/18/2020	L3367500018	00041542	03366991	10-1110-610-000-30-800-240-137-0000	111006108024000	27.21
00021527	05/18/2020	L3367500019	00041542	09921409	10-1110-610-000-30-800-240-137-0000	111006108024000	6.78
00021527	05/18/2020	L3367500020	00041542	03368539	10-1110-610-000-30-800-240-137-0000	111006108024000	53.13
<b>Vendor: DONOFRFOC - DONOFRIO'S FOOD CENTER</b>							<b>87.12</b>
00021528	05/18/2020	L3367500035	00041582	PIAADIST10 2020	10-3250-810-000-00-000-000-000-AD00	810AD	50.00
<b>Vendor: DZURICBAR - BARBARA DZURICKSO</b>							<b>50.00</b>
00021529	05/18/2020	L3367500015	00041564	SR2006668	10-2260-618-000-00-000-000-000-0000	122606180000000	4,823.00
<b>Vendor: EDULIN - EDULINK</b>							<b>4,823.00</b>
00021530	05/18/2020	L3367500062	00041610	APRIL2020	10-2720-513-000-00-000-000-000-3700	127205130000037	4,830.00
00021530	05/18/2020	L3367500063	00041610	APRIL2020	10-2720-513-271-00-000-000-000-2200	127205130000022	4,366.00
00021530	05/18/2020	L3367500064	00041610	APRIL2020	10-2750-513-000-00-000-000-000-0000	127505130000000	1,698.00
00021530	05/18/2020	L3367500065	00041609	MARCHSP2020	10-2720-513-000-00-000-000-000-3700	127205130000037	2,540.00
00021530	05/18/2020	L3367500066	00041609	MARCHSP2020	10-2720-513-271-00-000-000-000-2200	127205130000022	2,550.00
00021530	05/18/2020	L3367500067	00041609	MARCHSP2020	10-2750-513-000-00-000-000-000-0000	127505130000000	1,206.00
<b>Vendor: ERDOSTR - ERDOS TRANSPORT SERVICES</b>							<b>17,190.00</b>
00021531	05/18/2020	L3367500039	00040010	123055	10-2620-340-000-00-000-000-000-0000	126203400000000	30.00
<b>Vendor: ERICRY - THE ERIC RYAN CORPORATION</b>							<b>30.00</b>
00021532	05/18/2020	L3367500088	00041592	165651	10-2620-610-000-00-000-000-000-0000	126206100000000	589.00
<b>Vendor: FAGANSAS - FAGAN SANITARY SUPPLY</b>							<b>589.00</b>
00021533	05/18/2020	L3367500036	00041581	BBV2020	10-3250-810-000-00-000-000-000-AD00	810AD	74.00
<b>Vendor: HARTJI - JAMES HART</b>							<b>74.00</b>
00021534	05/18/2020	L3367500001	00040011	MAY2020	10-2620-538-000-00-000-000-000-0000	126205380000000	50.00
<b>Vendor: HAWTHOCA - CARLA HAWTHORNE</b>							<b>50.00</b>
00021535	05/18/2020	L3367500042	00040457	456034	10-2620-430-000-00-000-000-000-0000	126204300000000	146.00
00021535	05/18/2020	L3367500043	00040457	MAY2020	10-2620-430-000-00-000-000-000-0000	126204300000000	146.00
<b>Vendor: HERSHEXS - HERSH EXTERMINATING SERVICE, INC.</b>							<b>292.00</b>
00021536	05/18/2020	L3367500002	00040012	MAY2020	10-2620-538-000-00-000-000-000-0000	126205380000000	50.00

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

d - Direct Deposit

c - Credit Card Payment

05/15/2020 10:08:55 AM

Sharpville Area School District

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# Fund Accounting Check Register

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GENERAL FUND - From 05/18/2020 To 05/18/2020

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
<b>Vendor: HOAGLAWA - WADE HOAGLAND</b>							
00021537	05/18/2020	L3367500003	00040013	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	50.00
					10-2620-538-000-00-000-000-0000	1262053800000000	25.00
<b>Vendor: HOUCKA - CAROL HOUCK</b>							
00021538	05/18/2020	L3367500090	00041590	6-1173831	Remit # 1 Check Date: 05/18/2020	Check Amount:	25.00
					10-2620-610-000-00-000-000-0000	1262061000000000	44.99
<b>Vendor: HOVISAUTS - HOVIS AUTO SUPPLY INC</b>							
00021539	05/18/2020	L3367500061	00041611	627794	Remit # 1 Check Date: 05/18/2020	Check Amount:	44.99
					10-1290-562-000-20-500-000-109-0000	1129056250000000	1,980.33
<b>Vendor: INSIGHT PAC - INSIGHT PA CYBER CHARTER SCHOOL</b>							
00021540	05/18/2020	L3367500016	00041364	N002844126	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,980.33
					10-3250-610-000-00-000-000-AD00	610AD	134.70
00021540	05/18/2020	L3367500017	00041364	N002849148	Remit # 1 Check Date: 05/18/2020	Check Amount:	389.40
					10-3250-610-000-00-000-000-AD00	610AD	
<b>Vendor: JOSTEN - JOSTENS</b>							
00021541	05/18/2020	L3367500058	00041612	2000000358	Remit # 1 Check Date: 05/18/2020	Check Amount:	524.10
					10-1110-562-000-20-500-000-109-0000	1110056250000000	3,515.76
00021541	05/18/2020	L3367500059	00041612	2000000358	Remit # 1 Check Date: 05/18/2020	Check Amount:	3,515.76
					10-1110-562-000-30-800-000-109-0000	1110056280000000	
00021541	05/18/2020	L3367500060	00041612	2000000358	Remit # 1 Check Date: 05/18/2020	Check Amount:	13,549.28
					10-1290-562-000-30-800-000-109-0000	1129056280000000	
<b>Vendor: KEYSTONEDC - KEYSTONE EDUCATION CENTER</b>							
00021542	05/18/2020	L3367500045	00041585	04242020	Remit # 1 Check Date: 05/18/2020	Check Amount:	20,580.80
					10-2380-550-000-30-800-000-137-0000	1238055080000000	1,280.00
<b>Vendor: LEARYSTU - LEARY STUDIO</b>							
00021543	05/18/2020	L3367500007	00041575	APRIL2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,280.00
					10-1110-562-000-30-800-000-109-0000	1110056280000000	925.27
<b>Vendor: LINCOLNPP - THE LINCOLN PARK PERFORMING</b>							
00021544	05/18/2020	L3367500081	00040302	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	925.27
					10-2430-330-000-20-500-000-000-0000	1243033050000000	80.11
<b>Vendor: LOMBARDOG - DOMENIC G. LOMBARDI D.M.D.</b>							
00021545	05/18/2020	L3367500004	00040014	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	80.11
					10-2620-538-000-00-000-000-000-0000	1262053800000000	25.00
<b>Vendor: MARSHAHI - HEIDI MARSHALL</b>							
00021546	05/18/2020	L3367500044	00041598	04242020	Remit # 1 Check Date: 05/18/2020	Check Amount:	25.00
					10-1110-610-000-30-800-260-137-0000	1110061080260000	803.00
00021546	05/18/2020	L3367500086	00040237	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	32,310.00
					10-1390-564-000-30-800-000-000-0000	1139056480000000	
<b>Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER</b>							
00021547	05/18/2020	L3367500053	00041613	3032	Remit # 1 Check Date: 05/18/2020	Check Amount:	33,113.00
					10-1231-322-000-10-200-000-109-0000	1123132220000000	9,625.00
00021547	05/18/2020	L3367500054	00041613	3032	Remit # 1 Check Date: 05/18/2020	Check Amount:	2,304.00
					10-1290-322-000-30-800-000-109-0000	1129032280000000	
00021547	05/18/2020	L3367500055	00041613	3032	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,920.00
					10-1290-322-000-30-800-000-109-0000	1129032280000000	
00021547	05/18/2020	L3367500056	00041613	3032	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,280.00
					10-1290-322-000-30-800-000-109-0000	1129032280000000	
00021547	05/18/2020	L3367500057	00041613	3032	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,792.00
					10-1442-322-000-20-500-000-109-0000	1144232250000000	
<b>Vendor: MIUIV - MIDWESTERN IO IV</b>							
00021548	05/18/2020	L3367500100	00041588	488266871001	Remit # 1 Check Date: 05/18/2020	Check Amount:	16,921.00
					10-2519-610-000-00-000-000-000-0000	1251961000000000	48.67

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payable Transaction

d - Direct Deposit

c - Credit Card Payment

05/15/2020 10:08:55 AM

Sharpville Area School District

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# Fund Accounting Check Register

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GENERAL FUND - From 05/18/2020 To 05/18/2020

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
<b>Vendor: OFFICEDE - OFFICE DEPOT</b>							
00021549	05/18/2020	L3367500051	00041614	MAY2020	Remit # 1 Check Date: 05/18/2020 10-1110-562-000-20-500-000-109-0000	Check Amount: 111005625000000	48.67 1,850.52
00021549	05/18/2020	L3367500052	00041614	MAY2020	10-1110-562-000-30-800-000-109-0000	111005628000000	1,850.53
<b>Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL</b>							
00021550	05/18/2020	L3367500012	00041571	623994	Remit # 1 Check Date: 05/18/2020 10-1110-562-000-10-200-000-109-0000	Check Amount: 111005622000000	3,701.05 1,850.53
00021550	05/18/2020	L3367500013	00041571	623994	10-1110-562-000-20-500-000-109-0000	111005625000000	1,850.52
00021550	05/18/2020	L3367500014	00041571	623994	10-1110-562-000-30-800-000-109-0000	111005628000000	925.26
<b>Vendor: PAVIC - PA VIRTUAL CHARTER SCHOOL</b>							
00021551	05/18/2020	L3367500092	00041625	EA95681068	Remit # 1 Check Date: 05/18/2020 10-2120-340-000-30-800-000-137-0000	Check Amount: 121203408000000	4,626.31 1,853.00
<b>Vendor: PSAT - COLLEGE ENTRANCE EXAMINATION BOARD</b>							
00021552	05/18/2020	L3367500008	00041572	623531	Remit # 1 Check Date: 05/18/2020 10-1110-562-000-10-200-000-109-0000	Check Amount: 111005622000000	1,853.00 925.26
00021552	05/18/2020	L3367500009	00041572	623531	10-1110-562-000-20-500-000-109-0000	111005625000000	925.26
00021552	05/18/2020	L3367500010	00041572	623531	10-1110-562-000-30-800-000-109-0000	111005628000000	2,775.79
00021552	05/18/2020	L3367500011	00041572	623531	10-1290-562-000-20-500-000-109-0000	112905625000000	1,980.33
00021552	05/18/2020	L3367500094	00041621	628793	10-1110-562-000-10-200-000-109-0000	111005622000000	925.28
00021552	05/18/2020	L3367500095	00041621	628793	10-1110-562-000-20-500-000-109-0000	111005625000000	925.26
00021552	05/18/2020	L3367500096	00041621	628793	10-1110-562-000-30-800-000-109-0000	111005628000000	2,775.78
00021552	05/18/2020	L3367500097	00041621	628793	10-1290-562-000-30-800-000-109-0000	112905628000000	1,980.33
<b>Vendor: REACHCYC - REACH CYBER CHARTER SCHOOL</b>							
00021553	05/18/2020	L3367500037	00041580	SHVJV2020	Remit # 1 Check Date: 05/18/2020 10-3250-810-000-00-000-000-AD00 810AD	Check Amount: 127505130000000	13,213.29 181.00
<b>Vendor: REGULADA2 - DAVID REGULA</b>							
00021554	05/18/2020	L3367500050	00041615	APRIL212020	Remit # 1 Check Date: 05/18/2020 10-2750-513-000-00-000-000-0000	Check Amount: 127505130000000	181.00 6,786.52
<b>Vendor: REYNOLSCD - REYNOLDS SCHOOL DISTRICT</b>							
00021555	05/18/2020	L3367500005	00040015	MAY2020	Remit # 1 Check Date: 05/18/2020 10-2620-538-000-00-000-000-0000	Check Amount: 126205380000000	6,786.52 50.00
<b>Vendor: ROBERTJAL - JAIME L. ROBERTS</b>							
00021556	05/18/2020	L3367500087	00041593	18136	Remit # 1 Check Date: 05/18/2020 10-2620-610-000-00-000-000-0000	Check Amount: 126206100000000	50.00 588.00
<b>Vendor: RORACH - RORA CHEMICALS, INC.</b>							
00021557	05/18/2020	L3367500091	00041626	1001670163	Remit # 1 Check Date: 05/18/2020 10-2620-430-000-00-200-000-0000	Check Amount: 126204302000000	588.00 154.48
<b>Vendor: ROTHER - ROTH BROS INC</b>							
00021558	05/18/2020	L3367500049	00041616	APRIL102020	Remit # 1 Check Date: 05/18/2020 10-2350-330-271-00-000-000-2200	Check Amount: 123503300000022	154.48 9,000.00
<b>Vendor: RUDERLA - RUDER LAW</b>							
00021559	05/18/2020	L3367500021	00041557	341920	Remit # 1 Check Date: 05/18/2020 10-2360-635-000-00-000-000-0000	Check Amount: 123606350000000	9,000.00 252.00

# Fund Accounting Check Register

fackryc

GENERAL FUND - From 05/18/2020 To 05/18/2020

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00021559	05/18/2020	L3367500022	00041557	361920	10-2360-635-000-00-000-000-0000	1236063500000000	25.00
00021559	05/18/2020	L3367500023	00041557	461920	10-2360-635-000-00-000-000-0000	1236063500000000	829.31
<b>Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.</b>							
00021560	05/18/2020	L3367500048	00041617	MAY42020	Remit # 1 Check Date: 05/18/2020	Check Amount:	1,106.31
					10-1110-323-000-30-800-000-109-0000	1110032380000000	17,280.00
<b>Vendor: SENECAVALS - SENECA VALLEY SCHOOL DIST</b>							
00021561	05/18/2020	L3367500038	00041577	229	Remit # 1 Check Date: 05/18/2020	Check Amount:	17,280.00
					10-2310-549-000-00-000-000-000-0000	1231054900000000	50.65
00021561	05/18/2020	L3367500079	00041589	228	10-2310-549-000-00-000-000-0000	1231054900000000	365.94
00021561	05/18/2020	L3367500080	00041587	229B	10-2310-549-000-00-000-000-0000	1231054900000000	56.98
<b>Vendor: SHARONHE - SHARON HERALD CO.</b>							
00021562	05/18/2020	L3367500083	00040401	38082069	Remit # 1 Check Date: 05/18/2020	Check Amount:	473.57
					10-2720-513-000-00-000-000-000-3600	1272051300000036	30,104.17
00021562	05/18/2020	L3367500084	00040401	38082069	10-2720-513-271-00-000-000-000-2200	1272051300000022	9,749.70
<b>Vendor: STA - STA CENTRAL REGION</b>							
00021563	05/18/2020	L3367500082	00040016	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	39,853.87
					10-2350-330-000-00-000-000-000-0000	1235033000000000	583.33
<b>Vendor: TESONEROJ - ROBERT J. TESONE</b>							
00021564	05/18/2020	L3367500085	00040642	337946301050620	Remit # 1 Check Date: 05/18/2020	Check Amount:	583.33
					10-2220-538-000-00-000-000-402-0000	1222053800000000	440.00
<b>Vendor: TIMEWAC - TIME WARNER CABLE-NORTHEAST</b>							
00021565	05/18/2020	L3367500024	00040690	1042758	Remit # 1 Check Date: 05/18/2020	Check Amount:	440.00
					10-2620-411-000-00-000-000-000-0000	1262041100000000	785.00
<b>Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC</b>							
00021566	05/18/2020	L3367500006	00040017	MAY2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	785.00
					10-2620-538-000-00-000-000-000-0000	1262053800000000	50.00
<b>Vendor: VANNOYJO - JOHN VANNOY</b>							
00021567	05/18/2020	L3367500046	00041618	MARCH2020	Remit # 1 Check Date: 05/18/2020	Check Amount:	50.00
					10-1224-323-000-20-500-000-109-0000	1122432350000000	2,817.50
00021567	05/18/2020	L3367500047	00041618	MARCH2020	10-1224-323-000-30-800-000-109-0000	1122432380000000	147.00
<b>Vendor: WESTERPE - WESTERN PENNSYLVANIA SCHOOL FOR BLIND CHILDREN</b>							
					Remit # 1 Check Date: 05/18/2020	Check Amount:	2,964.50
<b>10-GENERAL FUND</b>							<b>230,280.00</b>
<b>Grand Total Manual Checks :</b>							<b>0.00</b>
<b>Grand Total Regular Checks :</b>							<b>230,280.00</b>
<b>Grand Total Direct Deposits:</b>							<b>0.00</b>
<b>Grand Total Credit Card Payments:</b>							<b>0.00</b>
<b>Grand Total All Checks :</b>							<b>230,280.00</b>

# Fund Accounting Check Register

CAPITAL PROJECT FUND - From 05/18/2020 To 05/18/2020

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00000206	05/18/2020	I3378700001	00041624	May	39-4600-390-000-00-800-000-000-0000	CP460039080	3,000.00
Vendor: DUNLEVY MANAGEMENT SERVICES LLC					Remit # 1	Check Date: 05/18/2020	Check Amount: 3,000.00
39-CAPITAL PROJECT FUND					3,000.00		
Grand Total Manual Checks :					0.00		
Grand Total Regular Checks :					3,000.00		
Grand Total Direct Deposits:					0.00		
Grand Total Credit Card Payments:					0.00		
Grand Total All Checks :					3,000.00		



# PAYROLL ACCOUNT BANK RECONCILIATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FIRST NATIONAL BANK**

**RECONCILIATION DATE:**

**13-May-20**

**PREPARED BY:**

**Jaime Roberts**

<b>BALANCE PER BANK STATEMENT</b>		<b>OUTSTANDING CHECKS</b>	
<b>AS OF:</b>	<b>30-Apr-20</b>	<b>CHECK #</b>	<b>DESCRIPTION</b>
	<b>\$71,326.08</b>	Wire	PSERS 50,305.02
<b>ADD DEPOSITS IN TRANSIT</b>		7226	Jenkins 28.07
<b>BANK FEE</b>		10043	DelMonaco, K 59.59
From General Fund		10945	Kistler, J. 48.43
		11366	Strain, J. 50.53
		12007	Aicher, S 10.17
		12512	Joseph, M 403.84
	<b>0.00</b>		Davis, S 416.86
<b>SUBTOTAL .....</b>	<b>0.00</b>		Frazer, M 587.61
			Hawthorne, C 410.25
<b>LESS CHECKS OUTSTANDING:</b>			Irwin, M 537.91
Interest Tranfer to Gen Func	<b>30.06</b>		Paulsen, M 1,867.91
			Hunter, M 4,328.30
<b>(SEE LIST)</b>	<b><u>60,897.95</u></b>		AFSCME 1,822.46
			AFSCME 21.00
<b>TOTAL:</b>	<b>60,928.01</b>		
	<b><u>60,928.01</u></b>		
<b>BANK BALANCE PER STATEMENT RECONCILIATION</b>			
	<b><u>\$10,398.07</u></b>		
<b>GENERAL LEDGER ACCOUNT</b>			
<b>BALANCE</b>	<b>25,925.64</b>		
<b>ADD DEBITS:</b>			
DISTRICT	<b>722,294.23</b>		
<b>TOTAL DEBITS</b>	<b>722,294.23</b>		
<b>SUBTOTAL .....</b>	<b>748,219.87</b>		
<b>LESS CREDITS:</b>			
NET DEDUCTIONS	<b>281,173.78</b>		
NET PAYROLL	<b>456,648.02</b>		
<b>TOTAL CREDITS</b>	<b><u>737,821.80</u></b>		
<b>BANK BALANCE PER GENERAL LEDGER</b>	<b><u>\$10,398.07</u></b>	<b>TOTAL .....</b>	<b><u>\$60,897.95</u></b>

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**APRIL 30, 2020**

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD MARCH 31, 2020		
CHECKING - GENERAL	\$ 90,757.92	\$ 114,371.31
INDEXED MONEY MARKET	1,664,701.53	394,770.81
PA GOV TRUST	241,256.59	477,267.72
PA GOV TRUST-I SHARES	10,929.51	559,238.90
INDEXED MONEY MARKET-Restricted	<u>101,440.44</u>	<u>100,000.00</u>
 FUNDS AVAILABLE MARCH 31, 2020	 \$ 2,109,085.99	 \$ 1,645,648.74
 RECEIPTS - APRIL		
GENERAL REVENUE	1,136,118.56	13,201,134.11
ACCOUNTS RECEIVABLE	<u>41,101.57</u>	<u>2,099,162.90</u>
 TOTAL RECEIPTS - APRIL	 1,177,220.13	 15,300,297.01
 DISBURSEMENTS - APRIL		
GENERAL EXPENSES	1,426,982.61	13,490,250.05
ACCOUNTS PAYABLE	<u>(173,663.93)</u>	<u>1,422,708.26</u>
 TOTAL DISBURSEMENTS APRIL	 <u>(1,253,318.68)</u>	 <u>(14,912,958.31)</u>
 FUNDS AVAILABLE APRIL 30, 2020	 \$ 2,032,987.44	 \$ 2,032,987.44
 DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	146,412.42	
INDEXED MONEY MARKET	1,715,823.19	
PA GOV TRUST	58,294.34	
PA GOV TRUST-I SHARES	10,929.51	
INDEXED MONEY MARKET-Restricted	<u>101,527.98</u>	
 FUNDS AVAILABLE APRIL 30, 2020	 \$ 2,032,987.44	

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
GENERAL FUND ACCOUNT**

**APRIL 30, 2020**

<b>INDEXED MONEY MARKET ACCOUNT</b>		<b>CURRENT INTEREST RATE:</b>	<b>1.05%</b>
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FUNDS AVAILABLE MARCH 31, 2020	\$ 1,664,701.53
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4/16/2020	TO CHECKING	(700,000.00)
4/27/2020	TO CHECKING	(200,000.00)
4/30/2020	INVESTMENT #13	950,000.00
4/30/2020	INVESTMENT #14	<u>1,121.66</u>

FUNDS AVAILABLE APRIL 30, 2020	\$ 1,715,823.19
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<b>PA GOVERNMENT TRUST INVESTMENTS</b>		<b>CURRENT INTEREST RATE:</b>	<b>0.74%</b>
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FUNDS AVAILABLE MARCH 31, 2020	\$ 241,256.59
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4/5/2020		(3,991.36)
4/17/2020		(225,000.00)
4/21/2020		19,542.87
4/30/2020		7,947.42
4/30/2020		968,430.00
4/30/2020		(950,000.00)
4/30/2020		<u>108.82</u>

FUNDS AVAILABLE APRIL 30, 2020	\$ 58,294.34
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<b>PA GOVERNMENT TRUST I SHARES INVESTMENTS</b>		<b>CURRENT INTEREST RATE:</b>	<b>0.88%</b>
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FUNDS AVAILABLE MARCH 31, 2020	\$ 10,929.51
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NO ACTIVITY

FUNDS AVAILABLE APRIL 30, 2020	\$ 10,929.51
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<b>INDEXED MONEY MARKET ACCOUNT-RESTRICTED</b>		<b>CURRENT INTEREST RATE:</b>	<b>1.05%</b>
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FUNDS AVAILABLE MARCH 31, 2020	\$ 101,440.44
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4/30/2020	INVESTMENT #10	<u>87.54</u>
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FUNDS AVAILABLE APRIL 30, 2020	\$ 101,527.98
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**SHARPSVILLE AREA SCHOOL DISTRICT  
BANK RECONCILIATION  
GENERAL FUND ACCOUNT**

**APRIL 30, 2020**

BANK STATEMENT BALANCE	412,366.54
DEPOSITS IN TRANSIT	15,609.35
LESS OUTSTANDING CHECKS:	

19710	R GILKEY	250.00	21462	LINCOLN PA CS	1,850.52
20538	D LOMBARDI	80.12	21464	H MARSHALL	25.00
20622	C FRYE	74.00	21467	MOBILE DEFINDERS	179.80
20850	T CLARY	25.00	21469	E MOUNT	74.00
21197	J HART	74.00	21470	NEARPOD	493.00
21311	G SNYDER	78.00	21473	PMEA	12.89
21385	PMEA	72.00	21474	PMEA PRECISION HR	4,511.98
21396	G SNYDER	36.00	21475	RAK COMPUTER	159.00
21404	UNIVERSITY OF OREGON	461.00	21475	MEHLER INSURANCE	13,375.00
21408	WESTERN PA SCHOOL FO	3,797.50	21477	REACH CS	11,019.05
21426	AGORA CS	1,850.52	21488	SHARON WRESTLING	250.00
21434	CAPABLE KIDS	7,207.60	21490	SLIPPERY ROCK	200.00
21436	CLARION WRESTLING	200.00	21499	UNIVERSITY OF OREG	461.00
21449	FLB	300.00	21500	UPMC WESTERN	375.00
21452	C HAWTHORNE	50.00	21506	BOSTON MUTUAL	493.17
21454	W HOAGLAND	50.00	21508	CROWN BENEFITS	163,246.25
21456	INSIGHT PA	5,219.56	21509	MCCC	60,908.46
			21510	NATIONAL FUEL	4,104.05
					(281,563.47)

FUNDS AVAILABLE APRIL 30, 2020	\$ 146,412.42
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CHECKING ACCOUNT SUMMARY	FOR THE MONTH APRIL	YEAR- TO-DATE
BEGINNING BALANCE	\$ 90,757.92	\$ 114,371.31
RECEIPTS	1,177,220.13	19,050,821.33
INVESTMENTS REDEEMED	2,078,991.36	11,885,475.12
	3,346,969.41	31,050,667.76
DISBURSEMENTS	(1,253,318.68)	(16,504,766.58)
INVESTMENTS PURCHASED	(1,947,238.31)	(14,399,488.76)
BANK BALANCE	\$ 146,412.42	\$ 146,412.42

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>10-1100 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	4,365,889.00	366,540.25	2,887,507.19	0.00	66.13	1,478,381.81
200 PERSONNEL EMPL BENEFITS	2,895,347.00	238,660.37	1,954,179.35	0.00	67.49	941,167.65
300 PURCHASED PROF & TECH	193,792.00	1,085.70	89,471.40	0.00	46.16	104,320.60
400 PURCHASED PROPERTY SVC	47,093.00	3,182.88	31,836.74	5,080.00	78.39	10,176.26
500 OTHER PURCHASED SERVICE	293,434.00	47,046.50	218,483.76	10,177.89	77.92	64,772.35
600 SUPPLIES	220,141.00	1,672.27	192,165.04	362.93	87.45	27,613.03
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	3,849.00	12.89	2,241.89	72.00	60.11	1,535.11
<b>Total</b>	<b>8,019,545.00</b>	<b>658,200.86</b>	<b>5,375,885.37</b>	<b>15,692.82</b>	<b>67.23</b>	<b>2,627,966.81</b>
<b>10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	1,101,211.00	98,771.19	732,223.39	0.00	66.49	368,987.61
200 PERSONNEL EMPL BENEFITS	855,398.00	73,979.65	603,423.35	0.00	70.54	251,974.65
300 PURCHASED PROF & TECH	278,219.00	9,034.08	214,996.68	0.00	77.27	63,222.32
400 PURCHASED PROPERTY SVC	200.00	0.00	231.06	0.00	115.53	-31.06
500 OTHER PURCHASED SERVICE	357,657.00	40,969.29	235,571.59	1,980.33	66.41	120,105.08
600 SUPPLIES	19,279.00	2,601.99	17,779.45	316.01	93.86	1,183.54
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	3,330.00	0.00	623.00	0.00	18.70	2,707.00
<b>Total</b>	<b>2,615,294.00</b>	<b>225,356.20</b>	<b>1,804,848.52</b>	<b>2,296.34</b>	<b>69.09</b>	<b>808,149.14</b>
<b>10-1300 GENERAL FUND - VOCATIONAL EDUCATION</b>						
500 OTHER PURCHASED SERVICE	417,795.00	93,218.46	384,008.46	32,310.00	99.64	1,476.54
<b>Total</b>	<b>417,795.00</b>	<b>93,218.46</b>	<b>384,008.46</b>	<b>32,310.00</b>	<b>99.64</b>	<b>1,476.54</b>
<b>10-1400 GENERAL FUND - OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
200 PERSONNEL EMPL BENEFITS	4,319.00	0.00	0.00	0.00	0.00	4,319.00
300 PURCHASED PROF & TECH	14,976.00	0.00	0.00	0.00	0.00	14,976.00
500 OTHER PURCHASED SERVICE	34,030.00	1,442.40	-6,277.68	0.00	-18.44	40,307.68

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>63,325.00</b>	<b>1,442.40</b>	<b>-6,277.68</b>	<b>0.00</b>	<b>-9.91</b>	<b>69,602.68</b>
<b>10-1500 GENERAL FUND - NONPUBLIC SCHOOL PGMS</b>	<b>3,763.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,763.00</b>
300 PURCHASED PROF & TECH						
<b>Total</b>	<b>3,763.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,763.00</b>
<b>10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	316,924.00	26,914.94	213,029.86	0.00	67.21	103,894.14
200 PERSONNEL EMPL BENEFITS	225,670.00	18,530.88	155,741.27	0.00	69.01	69,928.73
300 PURCHASED PROF & TECH	7,452.00	0.00	-824.00	0.00	-11.05	8,276.00
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	8,284.00	0.00	8,353.20	0.00	100.83	-69.20
<b>Total</b>	<b>558,330.00</b>	<b>45,445.82</b>	<b>376,300.33</b>	<b>0.00</b>	<b>67.39</b>	<b>182,029.67</b>
<b>10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	225,203.00	13,389.95	123,184.92	0.00	54.69	102,018.08
200 PERSONNEL EMPL BENEFITS	148,119.00	7,981.12	84,391.24	0.00	56.97	63,727.76
300 PURCHASED PROF & TECH	20,878.00	229.50	21,898.25	0.00	104.88	-1,020.25
400 PURCHASED PROPERTY SVC	7,291.00	8.00	4,270.00	16.00	58.78	3,005.00
500 OTHER PURCHASED SERVICE	7,488.00	567.65	4,929.24	5,060.00	133.40	-2,501.24
600 SUPPLIES	51,483.00	0.00	44,704.95	8,381.32	103.11	-1,603.27
700 PROPERTY	23,000.00	-25,451.28	22,478.72	0.00	97.73	521.28
800 OTHER OBJECTS	400.00	0.00	70.00	0.00	17.50	330.00
<b>Total</b>	<b>483,862.00</b>	<b>-3,275.06</b>	<b>305,927.32</b>	<b>13,457.32</b>	<b>66.00</b>	<b>164,477.36</b>
<b>10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	603,888.00	53,684.07	488,128.95	0.00	80.83	115,759.05
200 PERSONNEL EMPL BENEFITS	423,450.00	34,733.70	338,032.37	0.00	79.82	85,417.63
300 PURCHASED PROF & TECH	80,366.00	6,389.53	46,092.30	21,166.66	83.69	13,107.04
400 PURCHASED PROPERTY SVC	3,132.00	250.50	2,553.08	494.00	97.28	84.92

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SERVICE	27,805.00	826.77	19,095.36	50.65	68.85	8,658.99
600 SUPPLIES	28,976.00	2,203.78	22,405.39	1,106.31	81.14	5,464.30
800 OTHER OBJECTS	8,244.00	0.00	7,068.90	0.00	85.74	1,175.10
<b>Total</b>	<b>1,175,861.00</b>	<b>98,088.35</b>	<b>923,376.35</b>	<b>22,817.62</b>	<b>80.46</b>	<b>229,667.03</b>
<b>10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	100,274.00	9,452.94	70,141.74	0.00	69.95	30,132.26
200 PERSONNEL EMPL BENEFITS	64,575.00	7,255.40	51,498.93	0.00	79.75	13,076.07
300 PURCHASED PROF & TECH	3,013.00	80.11	1,787.54	80.11	61.98	1,145.35
500 OTHER PURCHASED SERVICE	309.00	103.00	309.00	0.00	100.00	0.00
600 SUPPLIES	799.00	0.00	1,201.92	0.00	150.42	-402.92
<b>Total</b>	<b>168,970.00</b>	<b>16,891.45</b>	<b>124,939.13</b>	<b>80.11</b>	<b>73.98</b>	<b>43,950.76</b>
<b>10-2500 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	157,480.00	10,541.42	121,808.12	0.00	77.34	35,671.88
200 PERSONNEL EMPL BENEFITS	112,729.00	7,587.61	80,089.89	0.00	71.04	32,639.11
300 PURCHASED PROF & TECH	22,615.00	105.24	31,612.76	220.24	140.76	-9,218.00
400 PURCHASED PROPERTY SVC	1,150.00	83.56	846.78	66.16	79.38	237.06
500 OTHER PURCHASED SERVICE	3,150.00	0.00	1,254.87	0.00	39.83	1,895.13
600 SUPPLIES	2,590.00	0.00	1,899.85	48.67	75.23	641.48
800 OTHER OBJECTS	275.00	0.00	263.69	0.00	95.88	11.31
<b>Total</b>	<b>299,989.00</b>	<b>18,317.83</b>	<b>237,775.96</b>	<b>335.07</b>	<b>79.37</b>	<b>61,877.97</b>
<b>10-2600 GENERAL FUND -</b>						
100 PERSONNEL SERV-SALARIES	632,463.00	50,804.52	480,073.42	0.00	75.90	152,389.58
200 PERSONNEL EMPL BENEFITS	480,909.00	37,623.19	366,248.22	0.00	76.15	114,660.78
300 PURCHASED PROF & TECH	72,960.00	30.00	72,814.98	60.00	99.88	85.02
400 PURCHASED PROPERTY SVC	171,803.00	10,946.63	130,391.85	2,300.00	77.23	39,111.15
500 OTHER PURCHASED SERVICE	77,255.00	873.21	72,161.48	500.00	94.05	4,593.52
600 SUPPLIES	399,650.00	32,523.90	274,099.02	8,942.54	70.82	116,608.44
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,835,040.00</b>	<b>132,801.45</b>	<b>1,395,788.97</b>	<b>11,802.54</b>	<b>76.70</b>	<b>427,448.49</b>
<b>10-2700 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	484,317.00	48,389.39	423,316.68	39,853.87	95.63	21,146.45
<b>Total</b>	<b>484,317.00</b>	<b>48,389.39</b>	<b>423,316.68</b>	<b>39,853.87</b>	<b>95.63</b>	<b>21,146.45</b>
<b>10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	145,357.00	12,482.64	120,945.06	0.00	83.20	24,411.94
200 PERSONNEL EMPL BENEFITS	101,357.00	7,127.21	79,245.02	0.00	78.18	22,111.98
300 PURCHASED PROF & TECH	2,000.00	26.00	1,688.95	0.00	84.44	311.05
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	2,595.00	491.15	970.27	0.00	37.39	1,624.73
600 SUPPLIES	200.00	0.00	1,895.84	0.00	947.92	-1,695.84
800 OTHER OBJECTS	595.00	0.00	0.00	595.00	100.00	0.00
<b>Total</b>	<b>252,104.00</b>	<b>20,127.00</b>	<b>204,745.14</b>	<b>595.00</b>	<b>81.45</b>	<b>46,763.86</b>
<b>10-2900 GENERAL FUND -</b>						
500 OTHER PURCHASED SERVICE	8,500.00	0.00	7,971.84	0.00	93.78	528.16
<b>Total</b>	<b>8,500.00</b>	<b>0.00</b>	<b>7,971.84</b>	<b>0.00</b>	<b>93.78</b>	<b>528.16</b>
<b>10-3100 GENERAL FUND - FOOD SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	1,436.14	21,969.90	0.00	0.00	-21,969.90
200 PERSONNEL EMPL BENEFITS	0.00	17,375.97	8,183.25	0.00	0.00	-8,183.25
500 OTHER PURCHASED SERVICE	0.00	0.00	312.40	0.00	0.00	-312.40
600 SUPPLIES	0.00	28.40	3.32	0.00	0.00	-3.32
<b>Total</b>	<b>0.00</b>	<b>18,840.51</b>	<b>30,468.87</b>	<b>0.00</b>	<b>0.00</b>	<b>-30,468.87</b>
<b>10-3200 GENERAL FUND - STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	185,492.00	10,852.07	142,130.76	0.00	76.62	43,361.24
200 PERSONNEL EMPL BENEFITS	79,899.00	4,626.55	56,122.60	0.00	70.24	23,776.40



# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>300 PURCHASED PROF &amp; TECH</b>	85,197.00	312.00	51,968.16	10,441.75	73.25	22,787.09
<b>400 PURCHASED PROPERTY SVC</b>	8,100.00	0.00	6,230.80	0.00	76.92	1,869.20
<b>500 OTHER PURCHASED SERVICE</b>	49,088.00	3,780.24	39,711.50	0.00	80.89	9,376.50
<b>600 SUPPLIES</b>	42,776.00	113.11	34,717.92	1,529.94	84.73	6,528.14
<b>700 PROPERTY</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>800 OTHER OBJECTS</b>	13,617.00	1,126.00	6,784.43	1,038.39	57.44	5,794.18
<b>Total</b>	<b>464,169.00</b>	<b>20,809.97</b>	<b>337,666.17</b>	<b>13,010.08</b>	<b>75.54</b>	<b>113,492.75</b>
<b>10-4100 GENERAL FUND - SITE ACQUISITION SVCS</b>						
<b>700 PROPERTY</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-4200 GENERAL FUND - EXISTING SITE IMPROVE</b>						
<b>400 PURCHASED PROPERTY SVC</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>700 PROPERTY</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-4600 GENERAL FUND - EXISTING BLDG IMPROVE</b>						
<b>100 PERSONNEL SERV-SALARIES</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>200 PERSONNEL EMPL BENEFITS</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>700 PROPERTY</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10-5100 GENERAL FUND - OTHER EXPEND &amp; FINANCE</b>						
<b>000</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>800 OTHER OBJECTS</b>	51,794.00	0.00	51,787.23	0.00	99.98	6.77
<b>900 OTHER USES OF FUNDS</b>	105,000.00	0.00	105,000.00	0.00	100.00	0.00
<b>Total</b>	<b>156,794.00</b>	<b>0.00</b>	<b>156,787.23</b>	<b>0.00</b>	<b>99.99</b>	<b>6.77</b>
<b>10-5200 GENERAL FUND - FUND TRANSFERS</b>						
<b>900 OTHER USES OF FUNDS</b>	1,336,819.00	30,000.00	1,398,673.76	0.00	104.62	-61,854.76

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Total</b>	<b>1,336,819.00</b>	<b>30,000.00</b>	<b>1,398,673.76</b>	<b>0.00</b>	<b>104.62</b>	<b>-61,854.76</b>
<b>10-5800 GENERAL FUND - SUSPENSE ACCOUNT</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	2,327.98	8,047.63	0.00	0.00	-8,047.63
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>2,327.98</b>	<b>8,047.63</b>	<b>0.00</b>	<b>0.00</b>	<b>-8,047.63</b>
<b>10-5900 GENERAL FUND - BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
<b>Total</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA</b>						
000	-5,566,963.00	-54,137.46	-5,185,339.57	0.00	93.14	-381,623.43
<b>Total</b>	<b>-5,566,963.00</b>	<b>-54,137.46</b>	<b>-5,185,339.57</b>	<b>0.00</b>	<b>93.14</b>	<b>-381,623.43</b>
<b>10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV</b>						
000	-222,800.00	-79,047.81	-161,911.83	0.00	72.67	-60,888.17
<b>Total</b>	<b>-222,800.00</b>	<b>-79,047.81</b>	<b>-161,911.83</b>	<b>0.00</b>	<b>72.67</b>	<b>-60,888.17</b>
<b>10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS</b>						
000	-30,000.00	-1,394.12	-25,678.07	0.00	85.59	-4,321.93
<b>Total</b>	<b>-30,000.00</b>	<b>-1,394.12</b>	<b>-25,678.07</b>	<b>0.00</b>	<b>85.59</b>	<b>-4,321.93</b>
<b>10-6700 GENERAL FUND - REV FROM STUDENT ACT</b>						
000	-42,330.00	-80.00	-42,251.00	0.00	99.81	-79.00
<b>Total</b>	<b>-42,330.00</b>	<b>-80.00</b>	<b>-42,251.00</b>	<b>0.00</b>	<b>99.81</b>	<b>-79.00</b>
<b>10-6800 GENERAL FUND - REV FROM INTERMEDIATE</b>						
000	-168,568.00	0.00	-71,764.11	0.00	42.57	-96,803.89

# Condensed IV Board Summary Report

From 04/01/2020 To 04/30/2020

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
<b>Total</b>	-168,568.00	0.00	-71,764.11	0.00	42.57	-96,803.89
10-6900 GENERAL FUND - OTHER REV FROM LOCAL 000	-497,676.00	-10,477.02	-237,582.90	-4,222.00	48.58	-255,871.10
<b>Total</b>	-497,676.00	-10,477.02	-237,582.90	-4,222.00	48.58	-255,871.10
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER 000	-6,475,986.00	-967,273.22	-5,009,208.02	0.00	77.35	-1,466,777.98
<b>Total</b>	-6,475,986.00	-967,273.22	-5,009,208.02	0.00	77.35	-1,466,777.98
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED 000	-791,804.00	0.00	-592,477.00	0.00	74.82	-199,327.00
<b>Total</b>	-791,804.00	0.00	-592,477.00	0.00	74.82	-199,327.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS 000	-1,330,522.00	-7,947.42	-812,849.03	0.00	61.09	-517,672.97
<b>Total</b>	-1,330,522.00	-7,947.42	-812,849.03	0.00	61.09	-517,672.97
10-7500 GENERAL FUND - EXTRA GRANTS 000	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
<b>Total</b>	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE 000	-2,222,778.00	3,781.36	-611,159.55	0.00	27.49	-1,611,618.45
<b>Total</b>	-2,222,778.00	3,781.36	-611,159.55	0.00	27.49	-1,611,618.45
10-8500 GENERAL FUND - RESTRICT GRANTS-IN-AID 000	-329,731.00	-19,542.87	-209,363.43	0.00	63.49	-120,367.57
<b>Total</b>	-329,731.00	-19,542.87	-209,363.43	0.00	63.49	-120,367.57
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID						

# Condensed IV Board Summary Report

fabrdco4

From 04/01/2020 To 04/30/2020

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE						
000	-96,965.00	0.00	-2,290.60	0.00	2.36	-94,674.40
Total	-96,965.00	0.00	-2,290.60	0.00	2.36	-94,674.40
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9300 GENERAL FUND - INTERFUND TRANSFERS						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9400 GENERAL FUND - SALE OF FIXED ASSETS						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 - GENERAL FUND						
Total Expenditure	16,850,864.00	1,394,654.63	11,926,741.43	152,250.77	71.68	4,771,871.80
Total Other Expenditure	1,543,613.00	32,327.98	1,563,508.62	0.00	101.28	-19,895.62
Total Revenue	-18,015,382.00	-1,136,118.56	-13,201,134.11	-4,222.00	73.30	-4,810,025.89
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	379,095.00	290,864.05	289,115.94	148,028.77	115.31	-58,049.71

**Grand Totals**

<b>Total Expenditure</b>	16,850,864.00	1,394,654.63	11,926,741.43	152,250.77	71.68	4,771,871.80
<b>Total Other Expenditure</b>	1,543,613.00	32,327.98	1,563,508.62	0.00	101.28	-19,895.62
<b>Total All Expenditures</b>	18,394,477.00	1,426,982.61	13,490,250.05	152,250.77	74.16	4,751,976.18
<b>Total Revenue</b>	-18,015,382.00	-1,136,118.56	-13,201,134.11	-4,222.00	73.30	-4,810,025.89
<b>Total Other Revenue</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total All Revenues</b>	-18,015,382.00	-1,136,118.56	-13,201,134.11	-4,222.00	73.30	-4,810,025.89
	379,095.00	290,864.05	289,115.94	148,028.77	115.31	-58,049.71

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL RESERVE ACCOUNT**

**APRIL 30, 2020**

	<b>FOR THE MONTH APRIL</b>	<b>YEAR- TO-DATE</b>
BALANCE FORWARD MARCH 31, 2020	\$ 5,705.24	\$ 22,192.76
RECEIPTS - APRIL		
4/6/2020 FROM GENERAL FUND	30,000.00	
4/30/2020 INTEREST	<u>26.48</u>	
TOTAL RECEIPTS - APRIL	30,026.48	30,188.96
DISBURSEMENTS - APRIL		
NO DISBURSEMENTS		
TOTAL DISBURSEMENTS APRIL	<u>          -</u>	<u>16,650.00</u>
FUNDS AVAILABLE APRIL 30, 2020	\$ 35,731.72	\$ 35,731.72

**SUMMARY OF CAPITAL RESERVE FUNDS**

CHECKING	37.05	
MONEY MARKET ACCOUNT [CURRENT INTEREST RATE: 1.05%]	35,694.67	
FUNDS AVAILABLE APRIL 30, 2020		\$ 35,731.72

**SHARPSVILLE AREA SCHOOL DISTRICT  
TREASURER'S REPORT  
CAPITAL PROJECT FUND**

**APRIL 30, 2020**

		<b>MONTH OF FEBRUARY</b>	<b>YEAR-TO-DATE</b>
BALANCE FORWARD MARCH 31, 2020		\$6,052,579.34	\$7,123,136.27
RECEIPTS - APRIL			
4/30/2020	INTEREST	4,304.80	
TOTAL RECEIPTS - APRIL		4,304.80	128,183.40
DISBURSEMENTS - APRIL			
4/20/2020	CK 202 DUNLEVEY MANAGEMENT SVCS	3,000.00	
4/20/2020	CK 203 ECKLES ARCHITECTURE	6,604.57	
4/20/2020	CK 204 HUDSON CONSTRUCTION, INC.	148,543.11	
4/20/2020	CK 205 RENICK BROTHERS	<u>36,540.00</u>	
TOTAL DISBURSEMENTS APRIL		<u>194,687.68</u>	<u>1,389,123.21</u>
FUNDS AVAILABLE APRIL 30, 2020		\$5,862,196.46	\$5,862,196.46

**SUMMARY OF CAPITAL PROJECT FUNDS**

PLGIT ARM ACCOUNT (CURRENT INTEREST RATE.80%)	5,862,196.46	
PLGIT CERTIFICATES OF DEPOSIT	<u>0.00</u>	
FUNDS AVAILABLE APRIL 30, 2020		\$5,862,196.46





# Student Activity Account Summary

From 03/01/2020 to 03/31/2020

fastusum

## Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 03/01/2020	Received	Expended	Adjustments	Ending Balance 03/31/2020
2019 CLASS OF 2019	1,356.82	0.00	0.00	0.00	1,356.82
2020 CLASS OF 2020	3,641.96	0.00	0.00	0.00	3,641.96
2021 CLASS OF 2021	1,298.02	0.00	0.00	0.00	1,298.02
2022 CLASS OF 2022	4,027.00	0.00	0.00	0.00	4,027.00
BBBC BBB CHEERLEADERS	302.19	0.00	0.00	0.00	302.19
BOOK BOOK CLUB	108.00	0.00	0.00	0.00	108.00
CHES CHESS	412.74	0.00	0.00	0.00	412.74
CHOI CHOIR	2,577.13	-474.00	262.00	0.00	2,789.13
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	5,503.37	-2,589.00	0.00	0.00	8,092.37
FBCH FOOTBALL CHEERLEADERS	243.91	0.00	0.00	0.00	243.91
FCCL FAM CAREER & COM LEADER	945.68	0.00	89.00	0.00	856.68
INTE INTEREST	-9.11	-27.01	0.00	0.00	17.90
LEAD LEAD Team	785.21	0.00	0.00	0.00	785.21
NHEL NATURAL HELPERS	1,293.19	0.00	0.00	0.00	1,293.19
NHSO NATIONAL HONOR SOCIETY	64.55	0.00	0.00	0.00	64.55
RCBO ROBOTICS CLUB	56.18	0.00	0.00	0.00	56.18
SCIE SCIENCE CLUB	614.72	-98.53	0.00	0.00	713.25
SPAN SPANISH CLUB	841.55	-50.00	0.00	0.00	891.55
STUC STUDENT COUNCIL	1,133.19	0.00	0.00	0.00	1,133.19
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	2,980.66	0.00	0.00	0.00	2,980.66
THES THESPIANS	17,297.13	-1,795.00	106.25	0.00	18,935.88
TRAC TRACK CLUB	1,465.33	0.00	0.00	0.00	1,465.33
UNIS UNIFIED SPORTS	65.00	0.00	0.00	0.00	65.00
WRCH WRESTLING CHEERLEADERS	1,140.19	0.00	225.00	0.00	915.19

## Fund 81 - ACTIVITY FUND

### Fund Totals:

	48,406.70	-5,033.54	682.25	0.00	52,757.99
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Grand Totals: 48,406.70 -5,033.54 682.25 0.00 52,757.99

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND 2019-CLASS OF 2019

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-2019 (Inactive with budget)

Beginning balance:	1,356.82
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,356.82

# Student Activity Account Detail

fastudet

From 03/01/2020 to 03/31/2020

Fund 81 - ACTIVITY FUND 2020-CLASS OF 2020

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

31-0496-000-000-800-000-000-2020 (Inactive with budget)

Beginning balance:	3,641.96
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	3,641.96

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND 2021-CLASS OF 2021

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

1-0496-000-000-00-800-000-000-2021 (Inactive with budget)

Beginning balance: 1,298.02  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,298.02

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND 2022-CLASS OF 2022

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

31-0496-000-000-00-800-000-000-2022 (Inactive with budget)

Beginning balance:	4,027.00
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	4,027.00

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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31-0496-000-000-800-000-BBBC (Inactive with budget)

Beginning balance:	302.19
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	302.19

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND BOOK-BOOK CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

31-0496-000-000-00-800-000-000-BOOK (Inactive with budget)

Beginning balance:	108.00
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	108.00



# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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01-0496-000-000-00-800-000-000-CHES (Inactive with budget)

Beginning balance:	412.74
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	412.74

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND      CHOI-CHOIR

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
31-0496-000-000-00-800-000-000-CHOI					
03/06/2020	C3343900003	DAFFIN'S CANDIES	00004786	CHOIR DAFFINS FUNDRAISER	162.00
03/06/2020	C3343900004	JORDAN MASTRANGELO	00004787	CHOIR REIMBURSEMENT KENNYWOOD DOWN	100.00
03/11/2020	R3352200002			CHOIR DAFFINS FUNDRAISER	-474.00
				Beginning balance:	2,577.13
				Received:	-474.00
				Expended:	262.00
				Adjustments:	0.00
				Ending balance:	2,789.13

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS  
 Date Trans. No. Vendor Name Check No. Description Exp/Rec Amount  
 31-0496-000-00-800-000-000-FBCH (Inactive with budget)

Beginning balance: 243.91  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 243.91

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
11-0496-000-000-00-800-000-000-FCCL					
13/06/2020	C3343900002	COUNTRY MEATS	00004785	FAM CAREER & COMM LEADR OF AM MESEAT	89.00
				Beginning balance:	945.68
				Received:	0.00
				Expended:	89.00
				Adjustments:	0.00
				Ending balance:	856.68

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND INTE-INTEREST

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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03/31/2020 R3368600002

INTEREST bank interest					-27.01
Beginning balance:					-9.11
Received:					-27.01
Expended:					0.00
Adjustments:					0.00
Ending balance:					17.90

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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11-0496-000-000-00-800-000-000-LEAD (Inactive with budget)

Beginning balance: 785.21  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 785.21

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

1-0496-000-000-00-800-000-000-NHEL (Inactive with budget)

Beginning balance:	1,293.19
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,293.19

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 -- ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-NHSO (Inactive)

Beginning balance:	64.55
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	64.55



# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-ROBO (Inactive with budget)

Beginning balance:	56.18
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	56.18

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND SCIE-SCIENCE CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-SCIE

03/19/2020 R335300001

SCIENCE CLUB CHIP SALES FUNDRAISER

-98.53

Beginning balance:

614.72

Received:

-98.53

Expended:

0.00

Adjustments:

0.00

Ending balance:

713.25

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-00-800-000-000-SPAN

03/11/2020 R33522000001

SPANISH CLUB SUCKER FUNDRAISER

-50.00

Beginning balance: 841.55  
 Received: -50.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 891.55

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 ~ ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
31-0496-000-000-00-800-000-000-STUC				(Inactive with budget)	
				Beginning balance:	1,133.19
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,133.19

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND      TECH-TECHNOLOGY CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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31-0496-000-000-00-800-000-000-TECH (Inactive with budget)

Beginning balance:	154.75
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	154.75

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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1-0496-000-00-800-000-000-TEEN (Inactive with budget)

Beginning balance:	2,980.66
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	2,980.66

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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31-0496-000-000-00-800-000-000-THES

03/17/2020	C3351900001	MARTIN STEWART	00004789	THESPIANS SPRING MUSICAL SUPPLIES	106.25
03/11/2020	R3352200006			THESPIANS PROGRAM ADS	-560.00
03/17/2020	R3352500001			THESPIANS PROGRAM ADS	-1,235.00
				Beginning balance:	17,297.13
				Received:	-1,795.00
				Expended:	106.25
				Adjustments:	0.00
				Ending balance:	18,985.88

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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31-0496-000-000-00-800-000-000--TRAC (Inactive with budget)

Beginning balance:	1,465.33
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,465.33



# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND UNIS-UNIFIED SPORTS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

31-0496-000-000-800-000-000-UNIS (Inactive with budget)

Beginning balance:	65.00
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	65.00

# Student Activity Account Detail

From 03/01/2020 to 03/31/2020

fastudet

Fund 81 - ACTIVITY FUND		WRCH-WRESTLING CHEERLEADERS			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
03/06/2020	C334390001	VALLEY SILK SCREENING	00004788	WRESTLING CHEERLEADERS SWEATSHIRTS	225.00
11-0496-000-000-00-800-000-000-WRCH Beginning balance: 1,140.19 Received: 0.00 Expended: 225.00 Adjustments: 0.00 Ending balance: 915.19					

## Fund 81 - ACTIVITY FUND

Fund Totals:		Beginning Balance 03/01/2020	Received	Expended	Adjustments	Ending Balance 03/31/2020
		48,406.70	-5,033.54	682.25	0.00	52,757.99
Grand Totals:		Beginning Balance 03/01/2020	Received	Expended	Adjustments	Ending Balance 03/31/2020
		48,406.70	-5,033.54	682.25	0.00	52,757.99

# HS ACTIVITY ACCOUNT

## BANK RECONCILIATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FNB BANK**

**RECONCILIATION DATE:**

**28-Apr-20**

**PREPARED BY:**

**Karen Zagger**

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF:	31-Mar-20	\$52,971.90	
ADD DEPOSITS IN TRANSIT		CHECK #	DESCRIPTION
			AMOUNT
		3917	TAYLOR POLLOCK 11.91
		3928	DANIELLE MARRIE 9.00
		3961	HANNA MUELLER 33.90
		4204	JEREMY HAWTHORNE 17.48
		4328	ZOE HOWZE 4.04
		4585	BRAYDEN FRY 20.00
		4610	TIMOTHY FINDLEY 25.00
		4672	MACIE DINGER 20.82
		4711	SUE ELLEN SUMMERVILLE 41.76
		4760	SPORT FLOORS, INC. VOID
		4761	SPORTING GOODS, INC. VOID
		4772	KRIS DEMARK VOID
		4775	RYAN MILLER 30.00
	0.00		
SUBTOTAL	0.00		
LESS CHECKS OUTSTANDING:			
(SEE LIST)	213.91		
TOTAL	213.91		
	213.91		
BANK BALANCE PER STATEMENT RECONCILIATION		\$52,757.99	
GENERAL LEDGER ACCOUNT BALANCE		48,441.11	
ADD DEBITS:			
RECEIPTS	5,033.54		
TOTAL DEBITS			
SUBTOTAL	5,033.54		
LESS CREDITS:			
DISBURSEMENTS	716.66		
TOTAL CREDITS	716.66		
BALANCE PER ACTIVITY ACCOUNT	\$52,757.99	TOTAL	\$213.91



# Student Activity Account Summary

From 04/01/2020 to 04/30/2020

fastusum

## Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 04/01/2020	Received	Expended	Adjustments	Ending Balance 04/30/2020
2019 CLASS OF 2019	1,356.82	0.00	0.00	0.00	1,356.82
2020 CLASS OF 2020	3,641.96	0.00	0.00	0.00	3,641.96
2021 CLASS OF 2021	1,298.02	0.00	0.00	0.00	1,298.02
2022 CLASS OF 2022	4,027.00	0.00	0.00	0.00	4,027.00
BBBC BBB CHEERLEADERS	302.19	0.00	0.00	0.00	302.19
BOOK BOOK CLUB	108.00	0.00	0.00	0.00	108.00
CHES CHES	412.74	0.00	0.00	0.00	412.74
CHOI CHOIR	2,789.13	0.00	0.00	0.00	2,789.13
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	8,092.37	0.00	0.00	0.00	8,092.37
FBCH FOOTBALL CHEERLEADERS	243.91	0.00	0.00	0.00	243.91
FCCL FAM CAREER & COM LEADER	856.68	0.00	0.00	0.00	856.68
INTE INTEREST	17.90	-10.88	0.00	0.00	785.21
LEAD LEAD Team	785.21	0.00	0.00	0.00	28.78
NHEL NATURAL HELPERS	1,293.19	0.00	0.00	0.00	785.21
NHSO NATIONAL HONOR SOCIETY	64.55	0.00	0.00	0.00	1,293.19
ROBO ROBOTICS CLUB	56.18	0.00	0.00	0.00	64.55
SCIE SCIENCE CLUB	713.25	0.00	0.00	0.00	56.18
SPAN SPANISH CLUB	891.55	0.00	0.00	0.00	713.25
STUC STUDENT COUNCIL	1,133.19	0.00	0.00	0.00	891.55
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	1,133.19
TEEN TEENS THAT CARE	2,980.66	0.00	0.00	0.00	154.75
THES THESPIANS	18,985.88	0.00	0.00	0.00	2,980.66
TRAC TRACK CLUB	1,465.33	0.00	0.00	0.00	18,985.88
UNIS UNIFIED SPORTS	65.00	0.00	0.00	0.00	1,465.33
WRCH WRESTLING CHEERLEADERS	915.19	0.00	0.00	0.00	65.00
					915.19
<b>Fund 81 - ACTIVITY FUND</b>					
<b>Fund Totals:</b>	<b>52,757.99</b>	<b>-10.88</b>	<b>0.00</b>	<b>0.00</b>	<b>52,768.87</b>

Grand Totals:	52,757.99	-10.88	0.00	0.00	52,768.87
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# Student Activity Account Detail

fastudet

From 04/01/2020 to 04/30/2020

Fund 81 - ACTIVITY FUND      2019-CLASS OF 2019

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-00-800-000-000-2019 (Inactive with budget)

Beginning balance: 1,356.82  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,356.82

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND 2020-CLASS OF 2020

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-2020 (Inactive with budget)

Beginning balance:	3,641.96
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	3,641.96



# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 ~ ACTIVITY FUND 2021-CLASS OF 2021

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2021				(Inactive with budget)	
				Beginning balance:	1,298.02
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,298.02

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND 2022-CLASS OF 2022

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-2022				(Inactive with budget)	
				Beginning balance:	4,027.00
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	4,027.00

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-BBHC (Inactive with budget)

Beginning balance:	302.19
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	302.19

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND BOOK-BOOK CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-BOOK (Inactive with budget)

Beginning balance:	108.00
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	108.00

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-000-000-000-CHES (Inactive with budget)

Beginning balance: 412.74  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 412.74

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND      CHOI-CHOIR

Date      Trans. No.      Vendor Name

Check No.      Description

Exp/Rec Amount

81-0496-000-00-800-000-000-CHOI (Inactive with budget)

Beginning balance:	2,789.13
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	2,789.13

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-DADV (Inactive with budget)

Beginning balance: 107.34  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 107.34

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-DLOG (Inactive with budget)

Beginning balance:	8,092.37
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	8,092.37



# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FBCH		(Inactive with budget)			
				Beginning balance:	243.91
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	243.91

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FCCL				(Inactive with budget)	
				Beginning balance:	856.68
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	856.68

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND INTE-INTEREST

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-INTE

04/30/2020 R3377000001

INTEREST bank interest

-10.88

Beginning balance:

17.90

Received:

-10.88

Expended:

0.00

Adjustments:

0.00

Ending balance:

28.78

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-LEAD				(Inactive with budget)	
				Beginning balance:	785.21
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	785.21

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-NHEL				(Inactive with budget)	
				Beginning balance:	1,293.19
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,293.19

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY

Data Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-NHSO (Inactive)

Beginning balance:	64.55
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	64.55

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-ROBO				(Inactive with budget)	
				Beginning balance:	56.18
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	56.18

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND SCIE-SCIENCE CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-SCIE (Inactive with budget)

Beginning balance: 713.25  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 713.25



# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SPAN				(Inactive with budget)	

Beginning balance: 891.55  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 891.55

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-STUC		(Inactive with budget)			

Beginning balance: 1,133.19  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,133.19

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND TECH-TECHNOLOGY CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-TECH (Inactive with budget)

Beginning balance: 154.75  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 154.75

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-TEEN (Inactive with budget)

Beginning balance: 2,980.66  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 2,980.66

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date Trans. No. Vendor Name

81-0496-000-000-800-000-000-THE\$ (Inactive with budget)

fastudet

Exp/Rec Amount

Beginning balance: 18,985.88  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 18,985.88

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-080-000-00-800-000-000-TRAC				(Inactive with budget)	

Beginning balance: 1,465.33  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,465.33

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

UNIS-UNIFIED SPORTS

Fund 81 - ACTIVITY FUND

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-UNIS				(Inactive with budget)	

Beginning balance: 65.00  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 65.00

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 81 - ACTIVITY FUND WRCH-WRESTLING CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-WRCH				(Inactive with budget)	

Beginning balance: 915.19  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 915.19

## Fund 81 - ACTIVITY FUND

Fund Totals:	Beginning Balance 04/01/2020 52,757.99	Received -10.88	Expended 0.00	Adjustments 0.00	Ending Balance 04/30/2020 52,768.87
Grand Totals:	Beginning Balance 04/01/2020 52,757.99	Received -10.88	Expended 0.00	Adjustments 0.00	Ending Balance 04/30/2020 52,768.87



# HS ACTIVITY ACCOUNT

## BANK RECONCILIATION

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**FNB BANK**

**RECONCILIATION DATE:**

**13-May-20**

**PREPARED BY:**

**Karen Zaggar**

<p><b>BALANCE PER BANK STATEMENT</b></p> <p>AS OF: <span style="border: 1px solid black; padding: 2px;">30-Apr-20</span> <span style="float: right; border: 1px solid black; padding: 2px;">\$52,982.78</span></p> <p><b>ADD DEPOSITS IN TRANSIT</b></p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table> <p style="text-align: right; margin-right: 50px;">0.00</p> <p><b>SUBTOTAL</b> ..... <span style="float: right;">0.00</span></p> <p><b>LESS CHECKS OUTSTANDING:</b></p> <p>(SEE LIST) <span style="float: right; border: 1px solid black; padding: 2px;">213.91</span></p> <p><b>TOTAL:</b> <span style="float: right; border: 1px solid black; padding: 2px;">213.91</span></p> <p style="text-align: right; margin-right: 50px;">213.91</p>											<p style="text-align: center;"><b>OUTSTANDING CHECKS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">CHECK #</th> <th style="width: 70%;">DESCRIPTION</th> <th style="width: 20%;">AMOUNT</th> </tr> </thead> <tbody> <tr><td>3917</td><td>TAYLOR POLLOCK</td><td>11.91</td></tr> <tr><td>3928</td><td>DANIELLE MARRIE</td><td>9.00</td></tr> <tr><td>3961</td><td>HANNA MUELLER</td><td>33.90</td></tr> <tr><td>4204</td><td>JEREMY HAWTHORNE</td><td>17.48</td></tr> <tr><td>4328</td><td>ZOE HOWZE</td><td>4.04</td></tr> <tr><td>4585</td><td>BRAYDEN FRY</td><td>20.00</td></tr> <tr><td>4610</td><td>TIMOTHY FINDLEY</td><td>25.00</td></tr> <tr><td>4672</td><td>MACIE DINGER</td><td>20.82</td></tr> <tr><td>4711</td><td>SUE ELLEN SUMMERVILLE</td><td>41.76</td></tr> <tr><td>4760</td><td>SPORT FLOORS, INC.</td><td>VOID</td></tr> <tr><td>4761</td><td>SPORTING GOODS, INC.</td><td>VOID</td></tr> <tr><td>4772</td><td>KRIS DEMARK</td><td>VOID</td></tr> <tr><td>4775</td><td>RYAN MILLER</td><td>30.00</td></tr> </tbody> </table>	CHECK #	DESCRIPTION	AMOUNT	3917	TAYLOR POLLOCK	11.91	3928	DANIELLE MARRIE	9.00	3961	HANNA MUELLER	33.90	4204	JEREMY HAWTHORNE	17.48	4328	ZOE HOWZE	4.04	4585	BRAYDEN FRY	20.00	4610	TIMOTHY FINDLEY	25.00	4672	MACIE DINGER	20.82	4711	SUE ELLEN SUMMERVILLE	41.76	4760	SPORT FLOORS, INC.	VOID	4761	SPORTING GOODS, INC.	VOID	4772	KRIS DEMARK	VOID	4775	RYAN MILLER	30.00
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<p><b>GENERAL LEDGER ACCOUNT</b></p> <p><b>BALANCE</b> <span style="float: right; border: 1px solid black; padding: 2px;">\$2,757.99</span></p> <p><b>ADD DEBITS:</b></p> <p><b>RECEIPTS</b> <span style="float: right; border: 1px solid black; padding: 2px;">10.88</span></p> <p><b>TOTAL DEBITS</b></p> <p><b>SUBTOTAL</b> ..... <span style="float: right;">10.88</span></p> <p><b>LESS CREDITS:</b></p> <p><b>DISBURSEMENTS</b> <span style="float: right; border: 1px solid black; padding: 2px;"> </span></p> <p><b>TOTAL CREDITS</b> <span style="float: right;">0.00</span></p>																																																					
<p><b>BALANCE PER ACTIVITY ACCOUNT</b> <span style="float: right; border: 1px solid black; padding: 2px;">\$52,768.87</span> <b>TOTAL</b> ..... <span style="float: right; border: 1px solid black; padding: 2px;">\$213.91</span></p>																																																					



# Student Activity Account Summary

From 04/01/2020 to 04/30/2020

fastusum

Fund 82 - MS ACTIVITY FUND

Activity Fund	Beginning Balance 04/01/2020	Received	Expended	Adjustments	Ending Balance 04/30/2020
MSCH MS CHEERLEADING	880.10	0.00	0.00	0.00	880.10
MSNH MS NJHS	499.68	0.00	34.78	0.00	464.90
MSST MS STUDENT COUNCIL	1,309.86	-0.55	0.00	0.00	1,310.41
MSYB MS YEARBOOK	1.72	0.00	0.00	0.00	1.72
Fund 82 - MS ACTIVITY FUND					
Fund Totals:	2,691.36	-0.55	34.78	0.00	2,657.13
Grand Totals:	2,691.36	-0.55	34.78	0.00	2,657.13

# Student Activity Account Detail

fastudet

From 04/01/2020 to 04/30/2020

MSCH-MS CHEERLEADING

Fund 82 - MS ACTIVITY FUND

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

2-0496-000-000-000-000-MSCH (Inactive with budget)

Beginning balance: 880.10  
 Received: 0.00  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 880.10

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 82 - MS ACTIVITY FUND MSNH-MS NJHS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/01/2020	C3357809001	JAYNE KORNBAU	00001249	MS NATL JR HONOR SOCIETY	34.78
				Beginning balance:	493.68
				Received:	0.00
				Expended:	34.78
				Adjustments:	0.00
				Ending balance:	464.90

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 82 - MS ACTIVITY FUND MSST-MS STUDENT COUNCIL

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

2-0496-000-000-00-000-000-000-MSST

4/30/2020 22377400001

MS STUDENT COUNCIL

-0.55

Beginning balance: 1,309.86  
 Received: -0.55  
 Expended: 0.00  
 Adjustments: 0.00  
 Ending balance: 1,310.41

# Student Activity Account Detail

From 04/01/2020 to 04/30/2020

fastudet

Fund 82 - MS ACTIVITY FUND MSYB-MS YEARBOOK

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
2-0496-000-000-00-000-000-000-MSYB		(Inactive with budget)			
				Beginning balance:	1.72
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1.72

Fund 82 - MS ACTIVITY FUND

Beginning Balance 04/01/2020				Ending Balance 04/30/2020
2,691.36	Received	Expended	Adjustments	
	-0.55	34.78	0.00	2,657.13
Fund Totals:				

Beginning Balance 04/01/2020				Ending Balance 04/30/2020
2,691.36	Received	Expended	Adjustments	
	-0.55	34.78	0.00	2,657.13
Grand Totals:				

SHARPSVILLE AREA SCHOOL DISTRICT  
FNB BANK  
RECONCILIATION DATE: 30-Apr-20  
PREPA Barb Conci

SHARPSVILLE AREA SCHOOL DISTRICT

**FNB BANK**

BALANCE PER BANK STATEMENT

AS (11) 30-Apr-20

## ADD DEPOSITS IN TRANSIT

[illegible]

SUBTOTAL 1.100

## LESS CHECKS OUTSTANDING

SEE LIST

TOTAL:

**BANK BALANCE PER STATEMENT RECONCILIATION** \$2,657.13

GENERAL LEDGER ACCOUNT  
BALANCE

## OWN DEBITS

## EXPERIMENT 1

0.54

TOTAL DEBITS

.....TWJ08B1

Page 1

## ISSUES/REMARKS:

STANFORD

TOTAL CREDITS.

BALANCE PER ACTIVITY ACCOUNT

22,657.13	TOTAL
-----------	-------

50-15



**SHARPSVILLE AREA SCHOOL DISTRICT  
CAFETERIA REPORT**

**APRIL 2020**

	<b>BUDGET</b>	<b>MONTH</b>	<b>BUDGET TO DATE</b>	<b>YEAR TO DATE</b>
<b>Beginning Cash Balance</b>		<b>\$34,781.19</b>		<b>\$36,153.27</b>
<b>Revenues:</b>				
Lunch/Breakfast/A La Carte	162,549.00	13.03	146,814	107,911.98
Adult Lunches	12,528.00		10,579	8,170.65
Special Functions	42,851.00	7,483.00	36,185	33,305.48
State Subsidy	18,383.00	1,036.50	17,308	12,535.10
Social Security Subsidy	11,528.00	1,237.64	9,927	8,431.85
Retirement Subsidy	55,603.00	4,016.88	48,380	27,111.79
Federal Subsidy	306,708.00	17,284.54	271,460	210,275.90
Donated Commodities	-		0	-
Transfers from General Fund		-	0	-
Interest		14.74	0	556.27
Other			0	
Account's Receivable	<u>-</u>	<u></u>	<u>0</u>	<u>43,356.66</u>
<b>Total Revenues</b>	<b>610,150.00</b>	<b>31,086.33</b>	<b>540,653</b>	<b>451,655.68</b>
<b>Expenditures:</b>				
Wages	202,185.00	21,969.60	196,588	149,695.30
Employee Benefits	86,262.00	7,135.43	178,394	31,474.36
FMSC Expenses	330,648.00	24,965.21	76,501	258,652.03
Substitute Services	-	312.40	288,764	582.20
Supplies		-	5,150	23,566.99
Value of Donated Foods			0	
Accounts Payable	<u></u>	<u></u>	<u>0</u>	<u>12,353.19</u>
<b>Total Expenditures</b>	<b><u>\$619,095.00</u></b>	<b><u>\$54,382.64</u></b>	<b><u>548,809</u></b>	<b><u>\$476,324.07</u></b>
<b>Ending Cash Balance</b>	<b><u>(\$8,945.00)</u></b>	<b><u>\$11,484.88</u></b>	<b><u>(\$8,156)</u></b>	<b><u>\$11,484.88</u></b>



**FINAL GENERAL FUND BUDGET**

Fiscal Year 2020-2021

*Proposed Final*General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature RequiredDateSecretary of the Board - Original Signature RequiredDateChief School Administrator - Original Signature RequiredDateJaime RobertsContact Person(724)962-8300Extn :4103TelephoneExtensionjroberts@sasdpride.orgEmail Address

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE  
FROM 2020-2021 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Sharpsville Area SD	COUNTY : Mercer	AUN : 104435703
--	--------------------	--------------------

No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than or equal to)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2020-2021 (compared to 2019-2020 )?

Yes ☒  
No ☐

If yes, see information below, taken from the 2020-2021 General Fund Budget.

Total Budgeted Expenditures	\$18563519
Ending Unassigned Fund Balance	\$812553
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	4.4%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes ☒  
No ☐

**I hereby certify that the above information is accurate and complete.**

SIGNATURE OF SUPERINTENDENT	DATE
-----------------------------	------

DUE DATE: AUGUST 15, 2020

**CERTIFICATION OF USE OF PDE-2028  
FOR PUBLIC INSPECTION OF 2020-2021 PROPOSED BUDGET**

24 PS 6-887(a)(1)

(03/2006)

<b>School District Name :</b> Sharpville Area SD	<b>County :</b> Mercer	<b>AUN Number :</b> 104435703
---	---------------------------	----------------------------------

Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

<b>SIGNATURE OF SCHOOL BOARD PRESIDENT</b>	<b>DATE</b>
--	-------------

**DUE DATE: IMMEDIATELY FOLLOWING  
ADOPTION OF PROPOSED  
FINAL GENERAL FUND BUDGET**

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Budgetary Reserve is budgeted to cover unplanned grants and/or unforeseen unbudgeted expenditures.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Estimated Ending Unassigned Fund Balance will be used to offset future budget as well as maintained for cash flow purposes.

ITEMAMOUNTS

## Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

0810 Nonspendable Fund Balance

0820 Restricted Fund Balance

0830 Committed Fund Balance

0840 Assigned Fund Balance

0850 Unassigned Fund Balance

559,252

767,053

## Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

\$1,326,305

## Estimated Revenues And Other Financing Sources

6000 Revenue from Local Sources

7000 Revenue from State Sources

8000 Revenue from Federal Sources

9000 Other Financing Sources

6,357,224

11,272,486

420,057

## Total Estimated Revenues And Other Financing Sources

\$18,049,767

## Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation

\$19,376,072

Amount**REVENUE FROM LOCAL SOURCES**

6111 Current Real Estate Taxes	4,787,124
6113 Public Utility Realty Taxes	5,485
6114 Payments in Lieu of Current Taxes - State / Local	4,300
6120 Current Per Capita Taxes, Section 679	17,730
6140 Current Act 511 Taxes - Flat Rate Assessments	40,095
6150 Current Act 511 Taxes - Proportional Assessments	758,937
6400 Delinquencies on Taxes Levied / Assessed by the LEA	179,559
6500 Earnings on Investments	20,000
6700 Revenues from LEA Activities	38,268
6800 Revenues from Intermediary Sources / Pass-Through Funds	178,886
6910 Rentals	12,300
6920 Contributions and Donations from Private Sources	400
6940 Tuition from Patrons	20,679
6960 Services Provided Other Local Governmental Units / LEAs	290,461
6990 Refunds and Other Miscellaneous Revenue	3,000

**REVENUE FROM LOCAL SOURCES \$6,357,224****REVENUE FROM STATE SOURCES**

7111 Basic Education Funding-Formula	6,456,202
7112 Basic Education Funding-Social Security	372,533
7160 Tuition for Orphans Subsidy	21,000
7271 Special Education funds for School-Aged Pupils	789,934
7311 Pupil Transportation Subsidy	357,670
7312 Nonpublic and Charter School Pupil Transportation Subsidy	22,330
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	492,827
7330 Health Services (Medical, Dental, Nurse, Act 25)	23,500
7340 State Property Tax Reduction Allocation	450,395
7360 Safe Schools	222,461
7501 PA Accountability Grants	239,259
7820 State Share of Retirement Contributions	1,824,375

**REVENUE FROM STATE SOURCES \$11,272,486****REVENUE FROM FEDERAL SOURCES**

8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	257,100
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	35,785
8517 NCLB, Title IV - 21st Century Schools	21,472



	<u>Amount</u>
REVENUE FROM FEDERAL SOURCES	
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	100,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	5,700
REVENUE FROM FEDERAL SOURCES	\$420,057
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	18,049,767

Act 1 Index (current): 3.9%  
Calculation Method:

Approx. Tax Revenue from RE Taxes:  
Amount of Tax Relief for Homestead Exclusions  
Total Approx. Tax Revenue:  
Approx. Tax Levy for Tax Rate Calculation:

Rate  
\$4,787,124  
\$450,395  
\$5,237,519  
\$5,543,080  
Mercer

Total

2019-20 Data

- a. Assessed Value  
b. Real Estate Mills

\$67,045,150  
80.5000  
\$67,045,150

i. 2020-21 Data

- c. 2018 STEB Market Value  
d. Assessed Value  
e. Assessed Value of New Constr/ Renov

\$294,763,384  
\$67,188,850  
\$0  
\$294,763,384  
\$67,188,850  
\$0

2019-20 Calculations

- f. 2019-20 Tax Levy  
(a \* b)

\$5,397,135  
\$5,397,135

2020-21 Calculations

- g. Percent of Total Market Value  
h. Rebalanced 2019-20 Tax Levy  
(f Total \* g)

100.000000%  
\$5,397,135  
100.000000%  
\$5,397,135

- i. Base Mills Subject to Index

80.5000

(h / a \* 1000) if no reassessment  
(h / (d-e) \* 1000) if reassessment

Calculation of Tax Rates and Levies Generated

- j. Weighted Avg. Collection Percentage  
k. Tax Levy Needed  
(Approx. Tax Levy \* g)

94.000000%  
\$5,543,080  
94.000000%  
\$5,543,080

l. 2020-21 Real Estate Tax Rate

(k / d \* 1000)

82.5000

- m. Tax Levy Generated by Mills  
(l / 1000 \* d)

\$5,543,080

- n. Tax Levy minus Tax Relief for Homestead Exclusions  
(m - Amount of Tax Relief for Homestead Exclusions)

\$5,092,685

- o. Net Tax Revenue Generated By Mills  
(n \* Est. Pct. Collection)

\$4,787,124

Act 1 Index (current): 3.9%  
Calculation Method:

Approx. Tax Revenue from RE Taxes:  
Amount of Tax Relief for Homestead Exclusions  
Total Approx. Tax Revenue:  
Approx. Tax Levy for Tax Rate Calculation:

Rate	Total
\$4,787,124	
<del>\$450,395</del>	
\$5,237,519	
\$5,543,080	
Mercer	

Index Maximums	
p. Maximum Mills Based On Index (l * (1 + Index))	83.6395
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$5,619,642
IV. s. Millage Rate within Index? (if l > p Then No)	Yes
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0

Information Related to Property Tax Relief		
V. Assessed Value Exclusion per Homestead	\$2,620.00	
Number of Homestead/Farmstead Properties	2083	2083
Median Assessed Value of Homestead Properties		\$17,400

Act 1 Index (current): 3.9%

Calculation Method:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Rate

\$4,787,124

\$450,395

\$5,237,519

\$5,543,080

Mercer

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

\$450,395

Lowering RE Tax Rate

\$450,395

\$450,395

CODE

6111 Current Real Estate Taxes				Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Percent Collected	Net Tax Revenue Generated By Mills
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills				
Mercer	67,188,850	82.5000	5,543,080			94.000000%	
Totals:	67,188,850		5,543,080	450,395	5,092,685	94.000000%	4,787,124
6120	Current Per Capita Taxes, Section 679			Rate		Estimated Revenue	17,730
6140	Current Act 511 Taxes – Flat Rate Assessments			Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6141	Current Act 511 Per Capita Taxes			\$5.00	\$0.00	17,730	17,730
6142	Current Act 511 Occupation Taxes – Flat Rate			\$10.00	\$0.00	22,365	22,365
6143	Current Act 511 Local Services Taxes			\$0.00	\$0.00	0	0
6144	Current Act 511 Trailer Taxes			\$0.00	\$0.00	0	0
6145	Current Act 511 Business Privilege Taxes – Flat Rate			\$0.00	\$0.00	0	0
6146	Current Act 511 Mechanical Device Taxes – Flat Rate			\$0.00	\$0.00	0	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments			\$0.00	\$0.00	0	0
6150	Total Current Act 511 Taxes – Flat Rate Assessments			Rate	Add'l Rate (if appl.)	40,095	40,095
6151	Current Act 511 Taxes – Proportional Assessments			0.500%	0.000%	Tax Levy	Estimated Revenue
6152	Current Act 511 Earned Income Taxes			0.000	0.000	709,706	709,706
6153	Current Act 511 Occupation Taxes			0.500%	0.000%	0	0
6154	Current Act 511 Real Estate Transfer Taxes			0.000%	0.000%	49,231	49,231
6155	Current Act 511 Amusement Taxes			0.000	0.000%	0	0
6156	Current Act 511 Business Privilege Taxes			0.000	0.000	0	0
6157	Current Act 511 Mechanical Device Taxes – Percentage			0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes			0.000	0.000	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments			0	0	0	0
Total Current Act 511 Taxes – Proportional Assessments						758,937	758,937
Total Act 511, Current Taxes							799,032
				Act 511 Tax Limit	294,763,384	12 Mills	3,537,161 (511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2019-20 (Rebalanced)	2020-21				2019-20 (Rebalanced)	2020-21		
6111	<u>Current Real Estate Taxes</u>									
	Mercer									
6120	Current Per Capita Taxes, Section 679	80.5000	82.5000	2.49%	Yes	3.9%				
	<u>Current Act 511 Taxes - Flat Rate Assessments</u>	\$5.00	\$5.00	0.00%	Yes	3.9%				
6141	Current Act 511 Per Capita Taxes	\$5.00	\$5.00	0.00%	Yes	3.9%				
6142	Current Act 511 Occupation Taxes - Flat Rate	\$10.00	\$10.00	0.00%	Yes	3.9%				
	<u>Current Act 511 Taxes - Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	3.9%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.9%				

<u>Description</u>	<u>Amount</u>
<b>1000 Instruction</b>	
1100 Regular Programs - Elementary / Secondary	7,989,157
1200 Special Programs - Elementary / Secondary	2,885,669
1300 Vocational Education	427,693
1400 Other Instructional Programs - Elementary / Secondary	40,768
1500 Nonpublic School Programs	3,285
<b>Total Instruction</b>	<b>\$11,146,572</b>
<b>2000 Support Services</b>	
2100 Support Services - Students	595,870
2200 Support Services - Instructional Staff	422,384
2300 Support Services - Administration	1,155,190
2400 Support Services - Pupil Health	189,916
2500 Support Services - Business	259,955
2600 Operation and Maintenance of Plant Services	1,969,033
2700 Student Transportation Services	514,903
2800 Support Services - Central	250,852
2900 Other Support Services	8,500
<b>Total Support Services</b>	<b>\$5,366,803</b>
<b>3000 Operation of Non-Instructional Services</b>	
3200 Student Activities	494,941
<b>Total Operation of Non-Instructional Services</b>	<b>\$494,941</b>
<b>5000 Other Expenditures and Financing Uses</b>	
5100 Debt Service / Other Expenditures and Financing Uses	154,358
5200 Interfund Transfers - Out	1,351,045
5900 Budgetary Reserve	50,000
<b>Total Other Expenditures and Financing Uses</b>	<b>\$1,555,403</b>
<b>Total Estimated Expenditures and Other Financing Uses</b>	<b>\$18,563,519</b>

<u>Description</u>	<u>Amount</u>
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## 1000 Instruction

## 1100 Regular Programs - Elementary / Secondary

100 Personnel Services - Salaries	4,329,347
200 Personnel Services - Employee Benefits	2,910,772
300 Purchased Professional and Technical Services	206,072
400 Purchased Property Services	47,437
500 Other Purchased Services	262,796
600 Supplies	227,978
800 Other Objects	4,755
<b>Total Regular Programs - Elementary / Secondary</b>	<b>\$7,989,157</b>

## 1200 Special Programs - Elementary / Secondary

100 Personnel Services - Salaries	1,069,245
200 Personnel Services - Employee Benefits	857,987
300 Purchased Professional and Technical Services	337,721
400 Purchased Property Services	1,000
500 Other Purchased Services	380,296
600 Supplies	36,270
800 Other Objects	3,150
<b>Total Special Programs - Elementary / Secondary</b>	<b>\$2,685,669</b>

## 1300 Vocational Education

500 Other Purchased Services	427,693
<b>Total Vocational Education</b>	<b>\$427,693</b>

## 1400 Other Instructional Programs - Elementary / Secondary

100 Personnel Services - Salaries	10,000
200 Personnel Services - Employee Benefits	4,342
300 Purchased Professional and Technical Services	12,394
500 Other Purchased Services	14,032
<b>Total Other Instructional Programs - Elementary / Secondary</b>	<b>\$40,768</b>

## 1500 Nonpublic School Programs

300 Purchased Professional and Technical Services	3,285
<b>Total Nonpublic School Programs</b>	<b>\$3,285</b>
<b>Total Instruction</b>	<b>\$14,146,572</b>

## 2000 Support Services

## 2100 Support Services - Students

100 Personnel Services - Salaries	321,362
200 Personnel Services - Employee Benefits	229,774
300 Purchased Professional and Technical Services	40,356
600 Supplies	4,378
<b>Total Support Services - Students</b>	<b>\$595,870</b>

## 2200 Support Services - Instructional Staff

100 Personnel Services - Salaries	154,500
200 Personnel Services - Employee Benefits	101,556
300 Purchased Professional and Technical Services	82,018



<u>Description</u>	<u>Amount</u>
400 Purchased Property Services	7,811
500 Other Purchased Services	7,488
600 Supplies	60,321
700 Property	8,590
800 Other Objects	100
<b>Total Support Services - Instructional Staff</b>	<b>\$422,384</b>
<b>2300 Support Services - Administration</b>	
100 Personnel Services - Salaries	615,142
200 Personnel Services - Employee Benefits	392,609
300 Purchased Professional and Technical Services	81,377
400 Purchased Property Services	3,132
500 Other Purchased Services	24,988
600 Supplies	29,510
800 Other Objects	8,452
<b>Total Support Services - Administration</b>	<b>\$1,155,190</b>
<b>2400 Support Services - Pupil Health</b>	
100 Personnel Services - Salaries	101,545
200 Personnel Services - Employee Benefits	83,868
300 Purchased Professional and Technical Services	3,013
500 Other Purchased Services	309
600 Supplies	1,191
<b>Total Support Services - Pupil Health</b>	<b>\$189,916</b>
<b>2500 Support Services - Business</b>	
100 Personnel Services - Salaries	134,029
200 Personnel Services - Employee Benefits	98,021
300 Purchased Professional and Technical Services	22,615
400 Purchased Property Services	1,150
500 Other Purchased Services	2,150
600 Supplies	1,690
800 Other Objects	300
<b>Total Support Services - Business</b>	<b>\$289,955</b>
<b>2600 Operation and Maintenance of Plant Services</b>	
100 Personnel Services - Salaries	633,652
200 Personnel Services - Employee Benefits	472,547
300 Purchased Professional and Technical Services	76,533
400 Purchased Property Services	172,513
500 Other Purchased Services	75,902
600 Supplies	399,650
700 Property	138,236
<b>Total Operation and Maintenance of Plant Services</b>	<b>\$1,969,033</b>
<b>2700 Student Transportation Services</b>	
500 Other Purchased Services	514,903
<b>Total Student Transportation Services</b>	<b>\$514,903</b>
<b>2800 Support Services - Central</b>	

<u>Description</u>	<u>Amount</u>
100 Personnel Services - Salaries	155,413
200 Personnel Services - Employee Benefits	90,094
300 Purchased Professional and Technical Services	2,700
500 Other Purchased Services	1,850
600 Supplies	200
800 Other Objects	595
<b>Total Support Services - Central</b>	<b>\$250,852</b>
<b>2900 Other Support Services</b>	
500 Other Purchased Services	8,500
<b>Total Other Support Services</b>	<b>\$8,500</b>
<b>Total Support Services</b>	<b>\$5,366,603</b>
<b>3000 Operation of Non-Instructional Services</b>	
<b>3200 Student Activities</b>	
100 Personnel Services - Salaries	190,483
200 Personnel Services - Employee Benefits	82,490
300 Purchased Professional and Technical Services	85,454
400 Purchased Property Services	8,100
500 Other Purchased Services	47,226
600 Supplies	65,973
800 Other Objects	15,215
<b>Total Student Activities</b>	<b>\$494,941</b>
<b>Total Operation of Non-Instructional Services</b>	<b>\$494,941</b>
<b>5000 Other Expenditures and Financing Uses</b>	
<b>5100 Debt Service / Other Expenditures and Financing Uses</b>	
800 Other Objects	49,358
900 Other Uses of Funds	105,000
<b>Total Debt Service / Other Expenditures and Financing Uses</b>	<b>\$154,358</b>
<b>5200 Interfund Transfers - Out</b>	
900 Other Uses of Funds	1,351,045
<b>Total Interfund Transfers - Out</b>	<b>\$1,351,045</b>
<b>5900 Budgetary Reserve</b>	
800 Other Objects	50,000
<b>Total Budgetary Reserve</b>	<b>\$50,000</b>
<b>Total Other Expenditures and Financing Uses</b>	<b>\$1,555,403</b>
<b>TOTAL EXPENDITURES</b>	<b>\$18,563,519</b>

<u>Cash and Short-Term Investments</u>		
General Fund	<u>06/30/2020 Estimate</u>	<u>06/30/2021 Projection</u>
Public Purpose (Expendable) Trust Fund	1,326,305	1,220,950
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	35,950	466,105
Other Capital Projects Fund	4,200,000	
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

<b>Total Cash and Short-Term Investments</b>	<b>\$5,562,255</b>	<b>\$1,687,055</b>
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<u>Long-Term Investments</u>		
General Fund	<u>06/30/2020 Estimate</u>	<u>06/30/2021 Projection</u>
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments

06/30/2020 Estimate

06/30/2021 Projection

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS

\$5,562,255

\$1,687,055

06/30/2021 Projection

	06/30/2020 Estimate	06/30/2021 Projection
<b>General Fund</b>		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable	11,105,000	10,055,000
0530 Lease-Purchase Obligations	2,180,000	2,075,000
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations	125,000	125,000
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities	3,150,000	3,150,000
	27,600,000	27,600,000
<b>Total General Fund</b>	<b>\$44,160,000</b>	<b>\$43,005,000</b>

## Public Purpose (Expendable) Trust Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

## Total Public Purpose (Expendable) Trust Fund

## Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

## Total Other Comptroller-Approved Special Revenue Funds

**Athletic / School-Sponsored Extra Curricular Activities Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

## Total Athletic / School-Sponsored Extra Curricular Activities Fund

**Capital Reserve Fund - \$ 690, \$1850**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

Long-Term Indebtedness

0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 690, \$1850**

**Capital Reserve Fund - \$ 1431**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 1431**

**Other Capital Projects Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Other Capital Projects Fund**

**Debt Service Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations  
 0560 Other Post-Employment Benefits (OPEB)  
 0599 Other Noncurrent Liabilities

**Total Debt Service Fund**

**Food Service / Cafeteria Operations Fund**

0510 Bonds Payable  
 0520 Extended-Term Financing Agreements Payable  
 0530 Lease-Purchase Obligations  
 0540 Accumulated Compensated Absences  
 0550 Authority Lease Obligations

Long-Term Indebtedness

0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

06/30/2020 Estimate      06/30/2021 Projection

**Total Food Service / Cafeteria Operations Fund**

**Child Care Operations Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Child Care Operations Fund**

**Other Enterprise Funds**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Other Enterprise Funds**

**Internal Service Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Internal Service Fund**

**Private Purpose Trust Fund**

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

**Total Private Purpose Trust Fund**

Long-Term Indebtedness

06/30/2020 Estimate      06/30/2021 Projection

Investment Trust Fund

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable  
0530 Lease-Purchase Obligations  
0540 Accumulated Compensated Absences  
0550 Authority Lease Obligations  
0560 Other Post-Employment Benefits (OPEB)  
0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

0510 Bonds Payable  
0520 Extended-Term Financing Agreements Payable



	06/30/2020 Estimate	06/30/2021 Projection
<u>Long-Term Indebtedness</u>		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund	\$44,160,000	\$43,005,000
Total Long-Term Indebtedness		

**Short-Term Payables**

**06/30/2020 Estimate**      **06/30/2021 Projection**

General Fund  
 Public Purpose (Expendable) Trust Fund  
 Other Comptroller-Approved Special Revenue Funds  
 Athletic / School-Sponsored Extra Curricular Activities Fund  
 Capital Reserve Fund - \$ 690, \$1850  
 Capital Reserve Fund - \$ 1431  
 Other Capital Projects Fund  
 Debt Service Fund  
 Food Service / Cafeteria Operations Fund  
 Child Care Operations Fund  
 Other Enterprise Funds  
 Internal Service Fund  
 Private Purpose Trust Fund  
 Investment Trust Fund  
 Pension Trust Fund  
 Activity Fund  
 Other Agency Fund  
 Permanent Fund

**Total Short-Term Payables**

**TOTAL INDEBTEDNESS**

**\$44,160,000**      **\$43,005,000**

Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	812,553
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$812,553
5900 Budgetary Reserve	50,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$862,553





Book	Policy Manual
Section	000 Local Board Procedures
Title	Attendance at Meetings Via Electronic Communications
Code	006.1 Vol II 2020
Status	First Reading
Legal	1. 24 P.S. 407 2. Pol. 805 3. 65 Pa. C.S.A. 701 et seq 4. Pol. 903 Pol. 006

### **Authority**

The Board recognizes that factors such as illness, travel, schedule conflicts, weather conditions **and other emergency situations** can make impossible the physical presence of a **school director or other necessary participants** at a Board meeting and that electronic communications can enable a **school director or other necessary participants** to participate in a meeting **electronically** from a remote location.

A **school director** shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances. **The Board President may permit other necessary participants to participate in meetings via electronic communications as the Board President deems appropriate.[1]**

The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.

### **Guidelines**

A **school director** who attends a meeting through electronic communications shall be considered present only if the **school director** can hear everything said at the meeting and all those attending the meeting can hear everything said by that **school director and other participants addressing the Board**. If the Board President determines either condition is not occurring, **the Board President** shall terminate the **school director's** attendance through electronic communications.

A majority of **school directors** shall be physically present at a Board meeting when a **school director** attends through electronic communications.

To attend a Board meeting through electronic communications, a **school director** shall comply with the following:

1. Submit such request to the Board President at least three (3) days prior to the meeting.

2. Ensure that the remote location is quiet and free from background noise and interruptions.
3. Participate in the entire Board meeting.

### **Emergency Conditions**

**In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all school directors and other necessary participants to fully participate in the conduct of official Board business through electronic communications. [2]**

**Meetings held primarily or entirely via electronic communications shall be conducted in a manner that assures compliance with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used. [3][4]**

**The requirement for school directors to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.**

**The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit public comment during open meetings via electronic communications, in accordance with law and Board procedures and policy. [3][4]**

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Book	Policy Manual
Section	800 Operations
Title	School Security Personnel
Code	805.2 Vol I 2020
Status	First Reading

## Legal

1. 24 P.S. 1301-C
2. 24 P.S. 1309-B
3. Pol. 146
4. Pol. 227
5. Pol. 236
6. Pol. 249
7. Pol. 351
8. Pol. 805
9. Pol. 819
10. 24 P.S. 1305-B
11. Pol. 006
12. Pol. 235.1
13. Pol. 805.1
14. 24 P.S. 1302-C
15. 24 P.S. 1310-C
16. 24 P.S. 1311-C
17. Pol. 304
18. Pol. 818
19. 24 P.S. 1303-C
20. 24 P.S. 1304-C
21. 24 P.S. 1305-C
22. 22 PA Code 10.23
23. 22 PA Code 14.104
24. 22 PA Code 14.133
25. Pol. 113.2
26. 24 P.S. 1306-C
27. 24 P.S. 1307-C
28. Pol. 909
29. 24 P.S. 1313-C
30. 24 P.S. 1314-C
31. Pol. 907
32. 24 P.S. 1309-C
33. 42 Pa. C.S.A. 8953
34. 53 Pa. C.S.A. 2303
- 53 Pa. C.S.A. 2301 et seq
- Pol. 705
- Pol. 709

**Authority.**



The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

### **Definitions**

**School security personnel** - school police officers, school resource officers and school security guards.[1]

**Independent contractor** - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[1]

**Third-party vendor** - a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[1]

### **Delegation of Responsibility**

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law.[2]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[2]

1. Oversee all

{ } school police officers

{X} School Resource Officers (SROs)

{ } school security guards.

2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.

3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying, substance abuse, and emergency procedures and training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.[3][4][5][6][7][8][9]

4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.

5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.

6. Coordinate School Safety and Security Assessments and respond to School Safety and Security surveys, as applicable.[8][10]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[2][11]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. {X} Reports of required emergency preparedness, fire, bus evacuation and school security drills.[8]
2. {X} Information on required school safety and security training and resources provided to students and staff.
3. {X} Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
4. {X} Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[12]
5. {X} Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.
6. {X} Updates regarding the district's Memorandum of Understanding with local law enforcement agencies.[13]
7. {X} Updates to laws, regulations and/or Board policies related to school safety and security.
8. {X} Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
9. {X} Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report shall be submitted to the state's School Safety and Security Committee.[2]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

**[NOTE: Select the applicable option(s) below with the appropriate corresponding language for each option, based on the district's school security personnel.]**

### **Guidelines**

#### **{ } School Police Officers**

The district shall

{ } employ

{ } contract for

one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[1][14][15][16][17][18]

#### **School police officer - [1][15][16]**

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or

2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.[18]

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education and the PA Commission on Crime and Delinquency:[19]

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

School police officers shall take and subscribe to the Oath of Office required by law.[20]

{ } The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with law and Board policy.[14][21]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.[21][22][23][24][25]

School police officers shall possess and exercise the following duties:[26]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals **who are** in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.
3. **If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.**

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.[27]

{X} School Resource Officers (SROs).

The district shall establish an agreement with the Borough of Sharpsville and the Sharpsville Police Department , in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools.[1][28]

**School Resource Officer (SRO)** - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff's office and the district.[1]

The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:[29]

1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.

2. Assist in developing Board policy, administrative regulations or procedures which address crime, and recommending procedural changes.
3. Develop and educate students in crime prevention and safety.
4. Train students in conflict resolution, restorative justice and crime awareness.
5. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.
6. Develop or expand community justice initiatives for students.
7. Other duties as agreed upon between the district and municipal agency.

SROs shall successfully complete required training, in accordance with law.[29]

#### { } School Security Guards

The district shall

{ } employ

{ } contract for

one or more school security guards, in accordance with the provisions of law.[1][17][18][30]

**School security guard** - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals **or exercise the same powers as exercised by police of the municipality in which the school property is located**, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law.[1][16][18][30]

School security guards shall provide the following services, as directed by the district:[30]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.[31]
5. Coordination with law enforcement officials,
  - { } including school police officers.
  - { } including SROs.
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[30]

{ } School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[30]

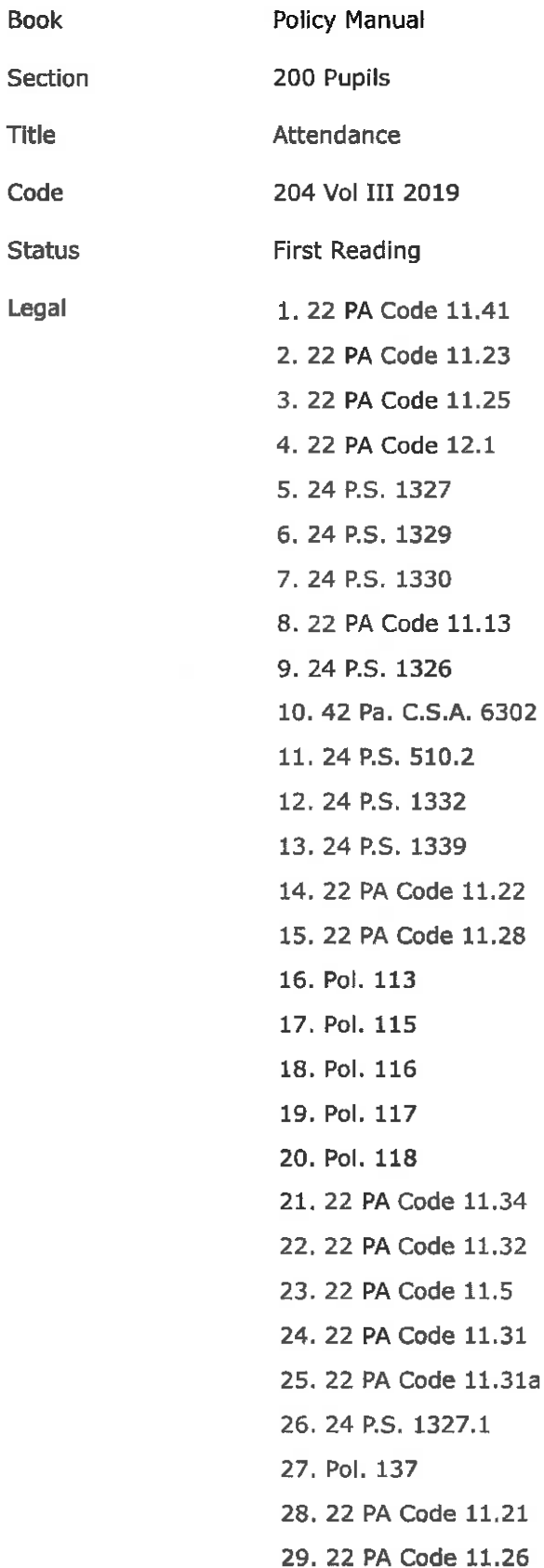
{ } Other Agreements

{ } The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.[28][32][33][34]

{ } The district shall enter into an intergovernmental agreement(s) otherwise providing for School Resource Officers with other political subdivisions, in accordance with the provisions of law.[28][29][34]

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- 30. Pol. 251
- 31. Pol. 255
- 32. 24 P.S. 1546
- 33. 24 P.S. 1333
- 34. 24 P.S. 1333.1
- 35. 24 P.S. 1333.2
- 36. Pol. 103.1
- 37. Pol. 113.3
- 38. Pol. 114
- 22 PA Code 11.24
- 22 PA Code 11.8
- 24 P.S. 1333.3

### **Purpose**

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[1]

### **Authority**

**The Board requires the attendance** of all students during the days and hours that school is in session, except that **temporary student absences may be excused by** authorized district staff **in accordance with applicable laws and regulations, Board policy and administrative regulations.**[2][3][4][5][6][7]

### **Definitions**

**Compulsory school age** shall mean the period of a **student's** life from the time the **student's person in parental relation** elects to have the **student** enter school, which shall be no later than eight (8) years of age, until the **student** reaches seventeen (17) years of age. **Beginning with the academic year 2020-2021, compulsory school age shall mean no later than age six (6) until age eighteen (18).** The term does not include a **student** who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[8][9]

**Habitually truant** shall mean six (6) or more school days of unexcused absences during the current school year by a **student** subject to compulsory school attendance.[9]

**Truant** shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a **student** subject to compulsory school attendance.[9]

**Person in parental relation** shall mean a:[9]

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the person of a **student**.
4. Person with whom a **student** lives and who is acting in a parental role of a **student**.

This **term** shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[10]



**School-based or community-based attendance improvement program** shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a **student's** absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[9]

### **Delegation of Responsibility**

The Superintendent or designee shall annually notify students, **persons in parental relation**, staff and

{ } local children and youth agency

{X} local **magisterial district judges**

about the district's attendance policy by publishing such policy in student handbooks and newsletters, **on the** district website and **through** other efficient communication methods.[1][11]

{X} **The Superintendent shall require the signature of the person in parental relation confirming that the policy has been reviewed and that the person in parental relation understands the compulsory school attendance requirements.**

The Superintendent or designee, in coordination with the

{X} building principal,

{ } Attendance Officer,

{ } Home and School Visitor,

{ } (other) \_\_\_\_\_,

shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.[12][13]
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate **magisterial district judge**.
4. **Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.**
5. {X} Ensure that students legally absent have an opportunity to make up work.

### **Guidelines**

#### **Compulsory School Attendance Requirements**

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.[5]

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and **properly** supervised independent study, work-study or career education program; the student is receiving approved homebound instruction; **or the student's placement is instruction in the home.**[2][5][14][15][16][17][18][19][20]

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.[6][7][21]
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.[5][22].
3. Students attending college who are also enrolled part-time in district schools.[23].
4. Students attending a home education program or private tutoring in accordance with law.[5][18][24][25][26][27]
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.[5].
6. Students fifteen (15) years of age, **as well as students** fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.[7]
7. Students sixteen (16) years of age regularly **engaged in useful and lawful employment** during the school session and holding a **valid** employment certificate. **Regularly engaged means thirty-five (35) or more hours per week of employment.**[7][15].

#### Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.[3][6].
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.[6].
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.[1][6].
9. **{X} Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.**[6].

- a. **The national veterans' organization or incorporated unit must provide the student with a signed excuse, which shall include the date, location, and time of the event or funeral.**
  - b. **The student shall furnish the signed excuse to the district prior to being excused from school.**
10. { } Observance of a religious holiday observed by a bona fide religious group, upon prior written request **from the person in parental relation.**[28]
11. {X} Nonschool-sponsored educational tours or trips, if the following conditions are met:[6][29]
- a. The **person in parental relation submits the required documentation** for excusal prior to the absence, **within the appropriate timeframe.**
  - b. The student's participation has been approved by the Superintendent or designee.
  - c. {X} The adult directing and supervising the tour or trip is acceptable to the **person in parental relation** and the Superintendent.
  - d. { } (other) \_\_\_\_\_.
12. {X} College or postsecondary institution visit, with prior approval.
13. {X} Other urgent reasons as determined by the Superintendent or designee **that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.**[3][6][30][31]

The district may limit the number and duration of

{X} nonschool-sponsored educational tours or trips

{X} college or postsecondary institution visits

for which excused absences may be granted to a student during the school year.

#### *Temporary Excusals –*

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.[5][14][18]
2. Students participating in a religious instruction program, if the following conditions are met:  
[28][32]
  - a. The **person in parental relation** submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
  - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.

- c. Following each absence, the **person in parental relation** shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.

3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education. [21]

*Parental Notice of Absence –*

Absences shall be treated as **unexcused** until the district receives a written excuse explaining the absence, to be submitted within

{X} three (3)

{ } **five (5)**

{ } **(other)** \_\_\_\_\_

days of the absence.

A maximum of

{ } **eight (8)**

{X} ten (10)

{ } **(other)** \_\_\_\_\_

days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond

{ } **eight (8)**

{X} ten (10)

{ } **(other)** \_\_\_\_\_

cumulative days shall require an excuse from a licensed practitioner of the healing arts.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be **permanently** considered unexcused.

An out-of-school suspension may not be considered an unexcused absence.[9]

*Parental Notification –*

District staff shall provide **prompt** notice to the person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

*Student is Truant –*

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.[33]

The notice shall:[33]

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the **student's** biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.[33]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.[33]

*School Attendance Improvement Conference (SAIC) –*

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the **SAIC**.[33]

The purpose of the **SAIC** is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.[9]

The following individuals shall be invited to the **SAIC**:[9]

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the **SAIC** shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.[33]

The outcome of the **SAIC** shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.[33]

The district may not take further legal action to address unexcused absences until the scheduled **SAIC has been held and the student has incurred six (6) or more days of unexcused absences**.[33]

*Student is Habitually Truant* ➡

When a student under fifteen (15) years of age is habitually truant, district staff:[34]

1. Shall refer the student to:
  - a. A school-based or community-based attendance improvement program; or
  - b. The local children and youth agency.

2. May file a citation in the office of the appropriate **magisterial district** judge against the person in parental relation who resides in the same household as the student.[34]

When a student fifteen (15) years of age or older is habitually truant, district staff shall:[34]

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate **magisterial district** judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[34]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate **magisterial district** judge, district staff shall provide verification that the school held a **SAIC**.[34]

#### *Filing a Citation –*

A citation shall be filed in the office of the appropriate **magisterial district** judge whose jurisdiction includes the school in which the student is or should be enrolled, **against the student or person in parental relation to the student**.[35]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.[35]

#### Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.[16][36][37][38]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.[16][36][38]

#### Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.[33]

#### NOTES:

Remove language on withholding of credit or automatic grade deductions for students with unexcused/illegal absences (based on court decision). May include language on deduction of class participation grades only, if in response to unexcused/illegal absences.

See additional explanation on court case and info. from School Law Handbook saved as "Student Attendance and Withholding of Credit" in the Scanned Sample Info folder in the Sample Log on the P Drive.

**PSBA Revision 8/19 © 2019 PSBA**



Book	Policy Manual
Section	200 Pupils
Title	Tobacco and Vaping Products
Code	222 Vol I 2020
Status	First Reading
Legal	<ol style="list-style-type: none"> <li>1. 18 Pa. C.S.A. 6305</li> <li>2. 18 Pa. C.S.A. 6306.1</li> <li>3. Pol. 210</li> <li>4. Pol. 227</li> <li>5. 20 U.S.C. 7973</li> <li>6. 22 PA Code 10.2</li> <li>7. 22 PA Code 10.25</li> <li>8. Pol. 805.1</li> <li>9. 24 P.S. 1303-A</li> <li>10. 22 PA Code 10.22</li> <li>11. 24 P.S. 1302.1-A</li> <li>12. Pol. 218</li> <li>13. 20 U.S.C. 1400 et seq</li> <li>14. 22 PA Code 10.23</li> <li>15. Pol. 103.1</li> <li>16. Pol. 113.1</li> <li>17. Pol. 113.2</li> <li>24 P.S. 510</li> <li>20 U.S.C. 7114</li> <li>20 U.S.C. 7118</li> <li>20 U.S.C. 7971 et seq</li> <li>34 CFR Part 300</li> </ol> <p>Pennsylvania Department of Health Medical Marijuana Guidance for Schools and School Districts</p>

### **Purpose**

The Board recognizes that tobacco **and vaping products, including the product marketed as Juul and other electronic cigarettes**, present a health and safety hazard that can have serious consequences for users, nonusers and the **school** environment. **The purpose of this policy is to**

**prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes.**

### **Definition**

**State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:[1][2]**

- 1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.**
- 2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.**
- 3. Any product containing, made or derived from either:**
  - a. Tobacco, whether in its natural or synthetic form; or**
  - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.**
- 4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.**

**The term tobacco product does not include the following:[1][2]**

- 1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled. NOTE: *This exception shall be governed by Board policy relating to Medications.*[3]**
- 2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. NOTE: *Guidance issued by the PA Department of Health directs schools to prohibit possession of any form of medical marijuana by students at any time on school property or during any school activities on school property. This exception shall be governed by Board policy relating to Controlled Substances/Paraphernalia.*[4]**

### **Authority**

**The Board prohibits possession, use, purchase or sale of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; on property owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.[1][2][5]**

**The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized in the Board's Medication policy.[3]**



**The Board prohibits student possession of any form of medical marijuana at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; on property owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.[4]**

**The Board authorizes the confiscation and disposal of products prohibited by this policy.**

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall notify students, parents/guardians and staff about the Board's tobacco **and vaping products** policy by publishing information in student handbooks, parental newsletters, posters, and by other efficient methods, such as posted notices, signs and on the district website.[2]

{ } Code of Student Conduct

{ } **school calendar**

{ } district newsletter

### **Reporting**

#### ***Parental Report –***

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use, **purchase** or sale of a **tobacco or vaping product, including a Juul or other e-cigarette**, immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[6][2][8]

#### ***Office for Safe Schools Report -***

The Superintendent shall annually, by July 31, report all incidents of possession, use or sale of **tobacco and vaping products, including Juuls or other e-cigarettes**, by students to the Office for Safe Schools on the required form.[8][9]

#### ***Law Enforcement Incident Report –***

The Superintendent or designee may report incidents of possession, use or sale of tobacco **and vaping products, including Juuls or other e-cigarettes**, by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[1][2][6][8][9][10][11]

### **Guidelines**

A student **who violates this policy shall be subject to prosecution initiated by the district and, if convicted, shall be required to pay a fine for the benefit of the district**, plus court costs. **In lieu of the imposition of a fine, the court may admit the student to an adjudication alternative.**[2]

**Tampering with devices installed to detect use of tobacco or vaping products shall be deemed a violation of this policy and subject to disciplinary action.[12]**

Students with Disabilities

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[8][13][14][15][16][17]

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Book	Policy Manual
Section	200 Pupils
Title	Suspension and Expulsion
Code	233 Vol V 2019
Status	First Reading
Legal	1. 22 PA Code 12.6 2. 22 PA Code 12.7 3. 22 PA Code 14.143 4. 20 U.S.C. 1400 et seq 5. 34 CFR Part 300 6. 22 PA Code 12.8 7. 24 P.S. 1318 8. 2 Pa. C.S.A. 101 et seq 9. 2 Pa. C.S.A. 101 10. Pol. 204 11. 24 P.S. 1326 12. Pol. 113 13. Pol. 113.1 14. Pol. 218 15. Pol. 216 22 PA Code 12.3

### **Purpose**

The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and one that cannot be imposed without due process. The Board shall define and publish the types of offenses that would lead to exclusion from school. Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.[1][2][3][4][5]

### **Authority**

The Board may, after a proper hearing, suspend or expel a student for such time as it deems necessary, or may permanently expel a student.[1][6][7]

### **Guidelines**

### Exclusion From School - Suspension

The principal or person in charge of the school may suspend any student for disobedience or misconduct for a period of one (1) to ten (10) consecutive school days and shall immediately notify the parent/guardian and the Superintendent in writing when the student is suspended.[1][Z]

No student may be suspended without notice of the reasons for which s/he is suspended and an opportunity to be heard on his/her own behalf before the school official who holds the authority to reinstate the student. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. Suspensions may not be made to run consecutively beyond the ten-school day period.[1]

When a suspension exceeds three (3) school days, the student and parent/guardian shall be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension, and the district shall offer to hold it within the first five (5) days of the suspension.[1][6]

Informal hearings under this provision shall be conducted by the

{X} building principal.

{ } Superintendent.

{ } person in charge of the school.

### Purpose of Informal Hearing

The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses.[6]

### Due Process Requirements for Informal Hearing[6]

1. The student and parent/guardian shall be given written notice of the reasons for the suspension.
2. The student and parent/guardian shall receive sufficient notice of the time and place of the informal hearing.
3. The student may question any witnesses present at the informal hearing.
4. The student may speak and produce witnesses who may speak at the informal hearing.
5. The district shall offer to hold the informal hearing within five (5) days of the suspension.

### Exclusion From Class - In-School Suspension

No student may receive an in-school suspension without notice of the reasons for which s/he is suspended and an opportunity to be heard prior to the time the suspension becomes effective. The parent/guardian shall be informed of the suspension action taken by the school.[2]

Should the in-school suspension exceed ten (10) consecutive school days, the student and parent/guardian shall be offered an informal hearing with the building principal. Such hearing shall take place prior to the eleventh day of the in-school suspension. The procedure shall be the same as the procedure for informal hearings held in connection with out-of-school suspensions.[2][6]

The district shall provide for the student's education during the period of in-school suspension.[2]

Expulsion

**Expulsion** is exclusion from school by the Board for a period exceeding ten (10) consecutive school days. The Board may permanently expel from the district rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before [1][6][Z].

{ } the Board,

{X} a duly authorized committee of the Board,

{ } a qualified hearing examiner appointed by the Board,

and upon action taken by the Board after the hearing.

Expulsion Hearings

A formal hearing shall be required in all expulsion actions. [1][6][Z][8].

The formal hearing shall observe the due process requirements of: [6]

1. Notification of the charges in writing by certified mail to the student's parent/guardian.
2. At least three (3) days' notice of the time and place of the hearing, which shall include a copy of this policy, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of the hearing when s/he demonstrates good cause for an extension.
3. The hearing shall be private unless the student or parent/guardian requests a public hearing.
4. Representation by counsel at the parent's/guardian's expense and parent/guardian may attend the hearing.
5. Disclosure of the names of witnesses against the student and copies of their written statements or affidavits.
6. The right to request that witnesses against the student appear in person and answer questions or be cross-examined.
7. The right to testify and present witnesses on the student's behalf.
8. A written or audio record shall be kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.
9. The hearing shall be held within fifteen (15) school days of the notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:
  - a. The need for laboratory reports from law enforcement agencies.
  - b. Evaluations or other court or administrative proceedings are pending due to a student's invoking his/her rights under the Individuals with Disabilities Education Act (IDEA).
  - c. Delay is necessary due to the condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury.
10. Notice of a right to appeal the results of the hearing shall be provided to the student with the expulsion decision.

### Adjudication

A written adjudication shall be issued after the Board has acted to expel a student. The adjudication may include additional conditions or sanctions.[9]

### Attendance/School Work During Suspension and Prior to Expulsion

Students serving an out-of-school suspension must make up missed exams and work, and shall be permitted to complete assignments pursuant to established guidelines.[1][10]

Students who are facing an expulsion hearing must be placed in their normal classes if the formal hearing is not held within the ten-school day suspension.

If it is not possible to hold the formal hearing within the first ten (10) school days, the school district may exclude such a student from class for up to five (5) additional – fifteen (15) total – school days if, after an informal hearing, it is determined that the student's presence in his/her normal class would constitute a threat to the health, safety or welfare of others.

Any further exclusion prior to a formal hearing may be only by mutual agreement. Such students shall be given alternative education, which may include home study.

### Attendance/School Work After Expulsion

Students who are under seventeen (17) years of age are still subject to compulsory school attendance even though expelled and shall be provided an education. **Beginning with the academic year 2020-2021, compulsory school age shall mean no later than age six (6) until age eighteen (18); at that time, students under eighteen (18) years of age shall be subject to compulsory school attendance, and even though expelled, shall be provided an education.**[1][10][11]

The parent/guardian has the initial responsibility of providing the required education and shall, within thirty (30) days, submit written evidence to the school that the required education is being provided or that they are unable to do so. If the parent/guardian is unable to provide for the required education, the school district shall, within ten (10) days of receipt of the parent's/guardian's notification, make provision for the student's education.

The Board may provide an educational program to the student immediately upon expulsion and may waive the 30-day period, at its discretion.

### Students With Disabilities

A student with a disability shall be provided educational services as required by state and federal laws and regulations and Board policies.[12][13]

### Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy which include:

1. Publication of a Code of Student Conduct, in accordance with Board policy on student discipline. [14]
2. Procedures that ensure due process when a student is being deprived of the right to attend school.
3. Regulations regarding student records which require that records of disciplinary suspension be maintained in accordance with Board policy on student records.[15]

4. The name of a student who has been disciplined shall not become part of the agenda or minutes of a public meeting, nor part of any public record of the Board. Such students may be designated by code.
5. Any student who has been expelled may apply for readmission to school upon such conditions as may be imposed by the Board.

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Book	Policy Manual
Section	300 Employees
Title	Tobacco and Vaping Products
Code	323 Vol I 2020
Status	First Reading
Legal	1. 18 Pa. C.S.A. 6305 2. 18 Pa. C.S.A. 6306.1 3. Pol. 317 4. Pol. 351 5. 20 U.S.C. 7973 6. Pol. 818 7. 24 P.S. 1303-A 8. Pol. 805.1 9. 22 PA Code 10.2 10. 22 PA Code 10.22 11. 24 P.S. 1302.1-A 20 U.S.C. 7971 et seq

### **Purpose**

The Board recognizes that tobacco **and vaping products, including the product marketed as Juul and other electronic cigarettes**, present a health and safety hazard that can have serious consequences for users, nonusers and the **school** environment. **The purpose of this policy is to regulate use of tobacco and vaping products, including Juuls and other electronic cigarettes, by district employees and contracted personnel.**

### **Definition**

**State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:[1][2].**

- 1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.**
- 2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an**

**electronic cigarette, a cigar, a pipe and a hookah.**

**3. Any product containing, made or derived from either:**

**a. Tobacco, whether in its natural or synthetic form; or**

**b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.**

**4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.**

**The term tobacco product does not include the following:[1][2]**

- 1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.**
- 2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. *Federal law requires the district to maintain a drug-free workplace, at which marijuana of any kind is prohibited.*[3][4]**

**Authority**

The Board prohibits use of tobacco **and vaping** products, **including the product marketed as Juul and other e-cigarettes**, by district employees and contracted personnel at any time in a school building; on **school buses or other** vehicles that are owned, leased or controlled by the school district; **or on property owned, leased or controlled by the school district.**[2][5][6]

**{ }, except as expressly permitted in designated areas which must be located at least fifty (50) feet from school buildings, stadiums or bleachers.**

{X} The Board also prohibits use of tobacco **and vaping** products, **including the product marketed as Juul and other e-cigarettes**, by district employees **at any time while responsible for the supervision of students during** school-sponsored activities that are held off school property.[2]

**This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by district employees and contracted personnel of legal age.**

**The Board deems it to be a violation of this policy for any district employee or contracted personnel to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a student.**[1]

**Delegation of Responsibility**

The Superintendent or designee shall notify employees **and contracted personnel** about the Board's tobacco **and vaping products** policy by publishing information in handbooks, newsletters, posters, and other efficient methods such as posted notices, signs and on the district website.[2]

**Reporting**

***Office for Safe Schools Report –***

The Superintendent shall annually, by July 31, report incidents of **prohibited** possession, use or sale of tobacco **and vaping** products, **including Juuls or other e-cigarettes**, on school property to the

Office for Safe Schools on the required form.[Z][8]

***Law Enforcement Incident Report –***

The Superintendent or designee may report incidents involving the sale of tobacco **and vaping products, including Juuls or other e-cigarettes**, to minors by employees on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[1][2][3][Z][8][9][10][11].

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Book	Policy Manual
Section	300 Employees
Title	Family and Medical Leaves
Code	335 Vol II 2020
Status	First Reading
Legal	1. 29 U.S.C. 2601 et seq 2. 29 CFR Part 825 3. 29 U.S.C. 2619 4. 29 U.S.C. 2611 5. 29 U.S.C. 2612 6. 29 CFR 825.200 Pol. 813

### **Authority**

The Board shall provide eligible administrative, professional and support employees with unpaid leaves of absence in accordance with the Family And Medical Leave Act, hereinafter referred to as FMLA.[1][2]

Employee requests for FMLA leave shall be processed in accordance with law, Board policy and administrative regulations.

### **Delegation of Responsibility**

The Superintendent shall develop and disseminate administrative regulations to implement FMLA leave for eligible employees.

The district shall post, in conspicuous places in the district customarily used for notices to employees and applicants, a notice regarding the provisions of the FMLA and the procedure for filing a complaint.[3]

Employee requests for leave, both FMLA and non-FMLA, shall be submitted in writing on a district form to the

☒ Superintendent.

☐ Director of Personnel.

☐ Director of Human Resources.

☐ Business Manager.

{ } \_\_\_\_\_ (other).

### **Guidelines**

Employees' eligibility for FMLA leave shall be based on the criteria established by law.[4][5]

Eligible employees shall be provided up to twelve (12) workweeks of unpaid leave in a twelve-month period for the employee's own serious health condition; for the birth, adoption, foster placement or first-year care of a child; to care for a seriously ill spouse, child or parent; or to address specific qualifying exigencies pertaining to a member of the Armed Forces alerted for foreign deployment or during foreign deployment.[5]

Eligible employees shall be provided up to twenty-six (26) workweeks of unpaid leave in a single twelve-month period to care for an ill or injured covered service member.[5]

The district shall utilize a rolling twelve-month period measured backwards from the date leave is used to determine if an employee has exhausted his/her FMLA leave in any twelve-month period.[6]

### **CHOOSE ONLY 1 OF THE FOLLOWING OPTIONS – REVIEW CBA'S:**

{X} When an employee requests an FMLA leave and qualifies for and is entitled to any accrued paid sick, vacation, personal or family leave, the employee is required to utilize such paid leave concurrent with the FMLA leave.[5]

{ } When an employee requests an FMLA leave and qualifies for and is entitled to any accrued paid sick, vacation, personal or family leave, the employee may utilize such paid leave concurrent with the FMLA leave.[5]

### **NOTES:**

Both spouses – 29 U.S.C. Sec. 2612, 29 CFR Sec. 825.201

DO NOT add guardian to this policy.

If current policy reads "anticipated disability" – delete and replace with new mast, unless the language is in addition to FMLA.

Take out seniority language due to a conflict in the law.

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335. Attach - FAMILIES FIRST CORONAVIRUS RESPONSE ACT.docx (29 KB)

335-Attach1-FFCRA\_Poster\_English.pdf (180 KB)

335-Attach2-FFCRA\_Poster\_Spanish.pdf (185 KB)



Book	Policy Manual
Section	600 Finances
Title	Federal Fiscal Compliance
Code	626 Vol II 2020
Status	First Reading

## Legal

1. 2 CFR Part 200
2. Pol. 827
3. Pol. 828
4. Pol. 317
5. 2 CFR 200.430
6. Pol. 626.1
7. 24 P.S. 1153
8. Pol. 304
9. Pol. 319
10. Pol. 336
11. Pol. 337
12. Pol. 624
13. Pol. 805
14. Pol. 813
15. 2 CFR 200.333-200.337
16. Pol. 800
17. 34 CFR 75.730-75.732
18. 34 CFR 76.730-76.731
19. 2 CFR 200.336
20. 2 CFR 200.333
21. Pol. 113.4
22. Pol. 216
23. Pol. 324
24. 2 CFR 200.330-200.331
25. 2 CFR 200.338
26. 2 CFR 200.339
- Pol. 610
- Pol. 611
- Pol. 612
- Pol. 613
- Pol. 625

**Authority.**

The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Guidance.[1]

The Board shall review and approve all applications for federal funds submitted by the district.

**Delegation of Responsibility**

The Board designates the



{X} Superintendent

{X} Federal Programs Coordinator

{ } building principal

{ } Business Manager

as the district contact for all federal programs and funding.

The Superintendent or designee, in collaboration with the Federal Programs Coordinator and Business Manager, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.[1]

The Superintendent, to assist in the proper administration of federal funds and implementation of this policy, may approve additional procedures as attachments to this policy.

### **Guidelines**

The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.

Financial management standards and procedures shall assure that the following responsibilities are fulfilled:

1. Identification – The district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received.
2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of the Education Department General Administrative Regulations (EDGAR).
3. Accounting Records – The district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
4. Internal Controls – Effective control and accountability, **including segregation of duties**, must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR.
7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

### **Standards of Conduct**

The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.[2]  
**[3]**

All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[4]

### Employees - Time and Effort Reporting

All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.[5]

District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[6]

The district shall establish and maintain employee policies **and procedures** on hiring, benefits and leave and outside activities, as approved by the Board. **District procedures on payment of staff shall apply to employees paid with federal funds and shall include payment in extenuating or emergency conditions, in accordance with applicable law, regulations or emergency declarations by state or federal authorities.**[7][8][9][10][11][12][13][14]

### Record Keeping

The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.[15][16]

The district shall ensure the proper maintenance of federal fiscal records documenting:[16][17][18]

1. Amount of federal funds.
2. How funds are used.
3. Total cost of each project.
4. Share of total cost of each project provided from other sources.
5. Other records to facilitate an effective audit.
6. Other records to show compliance with federal program requirements.
7. Significant project experiences and results.

All records must be retrievable and available for programmatic or financial audit.

The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.[19]

Records shall be retained for a minimum of five (5) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.[20]

If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.[20]

As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal.

[16]

The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.[16]

The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.[21][22][23]

#### Subrecipient Monitoring

In the event that the district awards subgrants, the district shall establish procedures to:[24]

1. Assess the risk of noncompliance.
2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.[16]

#### Compliance Violations

Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.[25][26]

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626-Attach-AllowabilityofCosts.doc (91 KB)

626-Attach-CashManagement.docx (18 KB)

626-Attach-SubrecipientMonitoring.doc (56 KB)

626-Attach-Costs\_Obligations\_Property.doc (59 KB)

626-Attach-Procurement 2020.doc (108 KB)





Book	Policy Manual
Section	700 Property
Title	Facilities and Workplace Safety
Code	705 Vol IV 2019
Status	First Reading
Legal	1. Pol. 805 2. 24 P.S. 223 3. 34 PA Code 129.1001 et seq 4. 72 P.S. 1722-J 5. 77 P.S. 1038.2 24 P.S. 510 24 P.S. 1517 24 P.S. 1518

### **Purpose**

The Board recognizes that district facilities must be maintained and operated in a condition that **prioritizes the safety of** students, staff and visitors.

### **Authority**

The Board directs **the district to provide facilities and equipment deemed necessary for the safe conduct of the educational programs and operations of the schools, including the provision of protective devices where needed for safety purposes.**

### **Delegation of Responsibility**

The Superintendent or designee shall **annually** review and evaluate district safety rules and plans. **[1]**

Administrators shall **ensure that all staff and students are informed** of safety rules at the beginning of the school year.

### **Guidelines**

#### **Certified Workplace Safety Committee**

A workplace safety committee shall be established to promote the district's goals concerning safe schools. **[2][3][4][5]**

The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.

If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the workplace safety committee.

It shall be the responsibility of the workplace safety committee to:

1. Evaluate the current safety program.
2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.
3. Make recommendations to correct hazards.
4. Review, in a timely manner, incident and accident report and investigation forms.
5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures.

A quorum of the workplace safety committee members shall meet at least once a month.

The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.

All decisions of the committee shall be made by majority vote of members present.

The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.

The Superintendent or designee shall maintain written records of workplace safety committee training.

#### NOTES:

Delete Certified Workplace Safety Committee section if the school entity does not have a safety committee because it self-insures or pools its liabilities. If not sure, leave it in for school entity to consider and delete if necessary.

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Book	Policy Manual
Section	700 Property
Title	Building Security
Code	709 Vol IV 2019
Status	First Reading
Legal	1. Pol. 805 2. Pol. 805.2 3. Pol. 907 24 P.S. 510 Pol. 705

### **Purpose**

The Board recognizes the need to maintain security of school facilities for reasons of safety, vandalism and theft.

### **Delegation of Responsibility**

**Building** security shall be **coordinated** by the **School Safety and Security Coordinator**, with the cooperation of **district administrators**, building principals and **district staff**.**[1][2]**

The Superintendent or designee shall **develop administrative regulations designating** who **may be authorized to** access district building(s), **the designated level of access** and who may have after-hours access to district facilities.

### **Guidelines**

After the start of the school day, access to **school** buildings shall be limited to one (1) entrance **that is monitored and capable of controlling visitor entry**. All other entrances shall be locked, and **designated school staff shall follow established Board policy and procedures for entry of school visitors and other authorized individuals into school buildings**.**[3]**

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Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response
Code	805 Vol IV 2019
Status	First Reading

## Legal

1. Pol. 705
2. 22 PA Code 10.24
3. 35 Pa. C.S.A. 7701
4. Pol. 805.1
5. 24 P.S. 1517
6. 24 P.S. 1518
7. 24 P.S. 1301-B
8. 24 P.S. 1303-A
9. 22 PA Code 10.11
10. 24 P.S. 1303-B
11. 24 P.S. 1302.1-A
12. Pol. 804
13. 35 Pa. C.S.A. 7301 et seq
14. 24 P.S. 1501
15. 24 P.S. 1506
16. Pol. 203
17. Pol. 203.1
18. 24 P.S. 102
19. 24 P.S. 1310-B
20. Pol. 333
21. Pol. 249
22. Pol. 819
23. Pol. 227
24. Pol. 351
25. Pol. 805
26. 75 Pa. C.S.A. 4552
27. 24 P.S. 1303-D
- 24 P.S. 1205.7
- 20 U.S.C. 7112
- 20 U.S.C. 7118
- 20 U.S.C. 7801
- Pol. 146
- Pol. 236
- Pol. 709
- Pol. 810
- Pol. 909

**Purpose**

The Board recognizes its responsibility **for the safety of students, staff, visitors and facilities**. Therefore, the Board shall provide facilities, equipment and training necessary to **protect against** hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, **intruders**, terrorism, communicable diseases and pandemics. Advance planning, **training, practice** and comprehensive implementation are key components in **protecting the safety and security** of the school community.[1]

### Authority

The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by **PEMA** and other applicable state requirements.[2][3]

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, **and local law enforcement agencies**.[4]

The Board **requires** that emergency **preparedness, emergency** evacuation **and school security** drills **be** conducted at intervals required by state law.[3][5][6]

### Definitions

**School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.**  
[5]

**School Safety and Security Assessment – a strategic evaluation of a school entity's facilities and programs used to identify potential safety and security threats.**[7]

### Delegation of Responsibility

The Superintendent or designee shall collaborate with relevant stakeholders, including parents/guardians, **students**, staff, community agencies, **local law enforcement agencies** and first responders, during the development and implementation of the emergency preparedness plan.

The Superintendent or designee shall implement a communication system to notify parents/guardians of the evacuation **or sheltering** of students and to alert the entire school community when necessary.

Annually, **on or before** April 10, the Superintendent shall certify that **emergency** evacuation drills **and school security drills** have been conducted in the manner prescribed by law.[5]

In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.[4][8][9]

**{X} The Board directs the**

**{ } Superintendent or designee**

**{X} School Safety and Security Coordinator**

**to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the district and availability of funding and resources.**[7][10]

### Guidelines

## Emergency Planning

The emergency preparedness plan shall be **accessible** in each district building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be **made accessible** to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over school property. **The district shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.**[2][3][11]

**Appropriate information regarding the** emergency preparedness plan shall be communicated to students, parents/guardians, **staff**, the community and other relevant stakeholders.

Annually, by September 30, the district shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.[2][3][4]

**Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county and state officials for emergency planning and exercises.**[3]

## Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be **made available** to serve as mass-care facilities. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. **The Superintendent or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.**[3][12]

**State officials may also direct schools to close in order** to mitigate the spread of infection or illness **in designated emergencies.**[13]

The district shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences, **in accordance with law. This may include, as appropriate, activities qualifying as instructional days for fulfilling the minimum required days of instruction under the law. Instructional activities** may include:[14][15]

1. {X} Web-based instruction.
2. {X} Mailed lessons and assignments.
3. { } Instruction via local television or radio stations.
4. { } **Other:** \_\_\_\_\_.

The continuity of core operations such as payroll and ongoing communication with **staff**, students and parents/guardians shall be an essential part of the emergency preparedness plan.

## Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[5][6]

Effective infection control and prevention **education and** procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.[16][17]

**The district shall provide mandatory training to school employees on school safety and security based on the district's needs and in accordance with law. Training shall address any combination of one (1) or more of the following areas:[18][19][20]**

- 1. Situational awareness.**
- 2. Trauma-informed approaches.[20]**
- 3. Behavioral health awareness.**
- 4. Suicide and bullying awareness.[21][22]**
- 5. Substance use awareness.[23][24]**
- 6. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.[25]**
- 7. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.**

**Employees are required to complete a minimum of three (3) hours of training every five (5) years.[19]**

#### Required Drills

##### ***Emergency Preparedness Drill -***

**The Board directs district schools to conduct a disaster response or emergency preparedness plan drill at least annually, in accordance with the provisions of law.[3]**

##### ***Fire Drills -***

**The Board directs each district school to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[5][6]**

##### ***School Security Drills -***

**The Board directs each district school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[5]**

**The school security drill may take the place of a fire drill for the month in which it is conducted.**

**The Superintendent or designee[5]**

**{X} may**

**{ } shall**

**conduct additional school security drills in district schools after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.**

**The Superintendent or designee shall:[5]**

- 1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.**

2. **Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.**
3. **Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.**

#### ***Bus Evacuation Drills -***

Bus evacuation **and safety** drills shall be conducted twice a year, in accordance with **the provisions of law.**<sup>[5]</sup><sup>[26]</sup>

#### **Safe2Say Something Program**

**The Board directs the Superintendent or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities.**<sup>[27]</sup>

#### **NOTES:**

School entities who receive specific federal funding grants for readiness and emergency management may also have additional requirements for compliance with the National Incident Management System (NIMS).

False alarms – 18 Pa. C.S.A. Sec. 4905, 4906

#### **PSBA Revision 9/19 © 2019 PSBA**

Safe2SayProcedures.doc (235 KB)



Book	Policy Manual
Section	800 Operations
Title	Relations With Law Enforcement Agencies
Code	805.1 Vol IV 2019
Status	First Reading

## Legal

1. 22 PA Code 10.1
2. 24 P.S. 1303-A
3. Pol. 805
4. Pol. 805.2
5. 22 PA Code 10.11
6. 22 PA Code 10.2
7. 35 P.S. 780-102
8. Pol. 218
9. Pol. 218.1
10. Pol. 218.2
11. Pol. 222
12. Pol. 227
13. 22 PA Code 10.23
14. 22 PA Code 14.104
15. Pol. 113
16. Pol. 113.2
17. 22 PA Code 14.133
18. Pol. 113.4
19. Pol. 216
20. Pol. 333
21. Pol. 806
22. Pol. 819
23. Pol. 824
24. 22 PA Code 10.21
25. 22 PA Code 10.22
26. 24 P.S. 1302.1-A
27. Pol. 103.1
28. Pol. 113.1
29. Pol. 323
30. Pol. 351
31. Pol. 904
- 22 PA Code 10.24
- Pol. 909

**Purpose**

The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools, and safeguarding district property.

**Authority**



It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and local police departments in **maintaining school safety and security; responding to school safety and security reports; and** reporting and resolution of incidents that occur on school property, at any school-sponsored activity, or on any conveyance providing transportation to or from a school or school-sponsored activity.[1][2][3][4]

The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each local police department that has jurisdiction over school property in accordance with state law and regulations.[2][5]

### **Definition**

**Incident** - an instance involving an act of violence; the possession of a weapon by any person; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco by any person on school property; or conduct that constitutes an offense listed under the Safe Schools Act.[2][6][7]

### **Guidelines**

#### **Memorandum of Understanding**

In accordance with state law and regulations, the Superintendent shall execute and update, every two (2) years, a memorandum of understanding with each local police department that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, police chief and each building principal, and be filed with the Office for Safe Schools.[2][5]

In developing and updating the memorandum of understanding, the district shall consult and consider the State Board of Education model memorandum of understanding. If the district's memorandum of understanding with local law enforcement contains substantive differences from the State Board of Education model memorandum of understanding, the Superintendent shall provide a written statement which identifies the differences and the reasons for the differences as part of the biennial filing with the Office for Safe Schools.[2][5]

The memorandum of understanding shall comply with state law and regulations and set forth procedures to be followed regarding incidents that include, but are not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.[8][9][10][11][12]

The memorandum of understanding may specify other matters related to crime prevention mutually agreed upon by the Superintendent and the local police department that has jurisdiction over the school property.[2]

#### **Students With Disabilities**

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each local police department that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.[13][14][15][16]

The district shall invite representatives of each local police department that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.[13][14][15][16][17]

### **{X} Training**

**{X} The district shall invite representatives of each local police department that has jurisdiction over school property to participate in district training related to subjects that enhance understanding of and build positive relationships with students, which may include but not be limited to training on trauma-informed approaches, restorative practices, suicide awareness and prevention, child abuse recognition and reporting, maintaining confidentiality of students' personally identifiable information and maintaining professional adult/student boundaries.[18][19][20][21][22][23]**

#### Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[2][6][8][9][10][11][12][16][24][25][26][27][28][29][30][31]

#### Safe Schools Report

Annually, by July 31, the Superintendent shall report on the designated form, to the Office for Safe Schools, all new incidents as required by state law.[2]

Prior to submitting the Safe Schools report, the Superintendent and each police department having jurisdiction over school property shall do all of the following:

1. No later than thirty (30) days prior to the deadline for submitting the Safe Schools report to the Office for Safe Schools, the Superintendent shall submit the report to the police department that has jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects police incident data.
2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the Office for Safe Schools, the police department shall notify the Superintendent, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data.
3. Where a police department fails to take action as required above, the Superintendent shall submit the report to the Office for Safe Schools and indicate that the police department failed to take the required action.

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Book	Policy Manual
Section	800 Operations
Title	School Bus Drivers and School Commercial Motor Vehicle Drivers
Code	810.1 Vol I 2020
Status	First Reading
Legal	<ol style="list-style-type: none"> <li>1. 49 CFR 382.107</li> <li>2. 49 CFR 392.80</li> <li>3. 75 Pa. C.S.A. 1621</li> <li>4. 75 Pa. C.S.A. 1622</li> <li>5. 75 Pa. C.S.A. 102</li> <li>6. 49 CFR Part 382</li> <li>7. 49 CFR Part 40</li> <li>8. 49 U.S.C. 31306</li> <li>9. 67 PA Code 229.14</li> <li>10. Pol. 818</li> <li>11. 49 CFR 392.82</li> <li>12. 75 Pa. C.S.A. 3316</li> <li>13. 49 CFR 40.15</li> <li>14. 49 CFR 382.105</li> <li>15. 49 CFR 382.701</li> <li>16. 49 CFR 40.3</li> <li>17. 49 CFR 382.401</li> <li>18. 49 CFR 382.601</li> <li>19. 23 Pa. C.S.A. 6344</li> <li>20. 23 Pa. C.S.A. 6344.3</li> <li>21. 24 P.S. 111</li> <li>22. 24 P.S. 111.1</li> <li>23. Pol. 304</li> <li>24. 49 CFR 382.413</li> <li>25. 49 CFR 382.703</li> <li>26. 49 CFR 40.25</li> <li>27. 49 U.S.C. 31303</li> <li>28. 75 Pa. C.S.A. 1604</li> <li>29. 75 Pa. C.S.A. 1606</li> </ol>

30. 67 PA Code 71.3  
31. 49 CFR 391.25  
32. 49 U.S.C. 31304  
33. 49 CFR 391.41  
34. Pol. 317  
35. 49 CFR 382.213  
36. 75 Pa. C.S.A. 1613  
37. 75 Pa. C.S.A. 3756  
38. 49 CFR 382.205  
39. 75 Pa. C.S.A. 1612  
40. 75 Pa. C.S.A. 1603  
41. 75 Pa. C.S.A. 3802  
42. 49 CFR 382.207  
43. 49 CFR 382.209  
44. 49 CFR 382.211  
45. 49 CFR 40.191  
46. 49 CFR 382.215  
47. 49 CFR 40.23  
48. 49 CFR 382.201  
49. 49 CFR 382.505  
50. 49 CFR 40.289  
51. 49 CFR 382.705  
52. 49 CFR 40.333  
53. Pol. 800  
54. 49 CFR 382.405  
55. 49 CFR 382.723  
56. 49 CFR 40.321  
57. 49 CFR 382.403  
58. 24 P.S. 1517  
59. 49 CFR 382.603  
24 P.S. 510  
75 Pa. C.S.A. 1601 et seq  
Pol. 351

***Note: This policy refers to school bus and commercial motor vehicle drivers only. Policy 810.3 applies to drivers of school vehicles used to transport students which do not qualify as a school bus or commercial motor vehicle.***

### **Purpose**

The Board recognizes that an employee must be fit to operate a school bus and commercial motor vehicle to ensure the health and safety of students being transported. The Board also recognizes that

an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.

## **Definitions**

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

**A covered driver** shall include any district employee who drives, operates or is in the actual physical control or movement of a school bus or a commercial motor vehicle owned, leased or operated by the school district. The term includes drivers and mechanics who operate such vehicles, including full-time, regularly employed individuals; leased drivers; and independent owner-operator contractors who are directly employed by or under lease to the district or who operate a bus or commercial motor vehicle owned or leased by the district.[1]

**Commercial motor vehicle** - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the vehicle:[1]

1. Has a gross combination weight rating or gross combination weight of 26,001 or more pounds, whichever is greater, inclusive of towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater;
2. Has a gross vehicle weight rating or gross vehicle weight of 26,001 or more pounds, whichever is greater;
3. Is designed to transport sixteen (16) or more passengers, including the driver; or
4. Is transporting hazardous materials and is required to be placarded.

**Driving** - operating a commercial motor vehicle or motor carrier vehicle on a highway, with the motor running, including while the commercial motor vehicle or motor carrier vehicle is temporarily stationary because of traffic, a traffic control device or other momentary delay. The term does not include operating a commercial motor vehicle or motor carrier vehicle with or without the motor running if the driver moved the vehicle to the side of or off of a highway and halted in a location where the vehicle can safely remain stationary.[2][3][4]

**Electronic device** - an electronic device includes, but is not limited to, a cellular telephone, personal digital assistant, pager, computer or any other device used to input, write, send, receive or read text. [3]

**Mobile telephone** - a mobile communication device which uses a commercial mobile radio service. [4]

**Safety-sensitive functions** include all on-duty functions performed from the time a driver begins work or is required to be ready to work until s/he is relieved from work and all responsibility for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; and performing other requirements related to accidents.[1]

**School bus** means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[5]

**Texting** - manually entering alphanumeric text into or reading text from an electronic device. The following shall apply:[3]

1. The term includes, but is not limited to, short message service, emailing, instant messaging, a command or request to access an Internet web page, pressing more than a single button to initiate or terminate a voice communication using a mobile telephone or engaging in any other

form of electronic text retrieval or entry, for present or future communication.

2. The term does not include:

- a. Inputting, selecting or reading information on a global positioning system or navigation system.
- b. Pressing a single button to initiate or terminate a voice communication using a mobile telephone.
- c. Using a device capable of performing multiple functions, including, but not limited to, fleet management systems, dispatching devices, citizens band radios and music players, for a purpose that is not prohibited by law.

#### **Use a handheld mobile telephone or other electronic device –[4]**

1. Using at least one (1) hand to hold a mobile telephone to conduct a voice communication.
2. Dialing or answering a mobile telephone by pressing more than a single button.
3. Reaching for a mobile telephone in a manner that requires a driver to maneuver so that the driver is no longer in a seated driving position, restrained by a seat belt.

#### **Authority**

The Board shall implement a drug use and alcohol misuse prevention program for employees who are required to hold a commercial driver's license and who perform safety-sensitive functions in accordance with federal and state laws and regulations.[6][7][8][9]

All contracted transportation providers shall implement a drug use and alcohol misuse prevention program in accordance with federal law and regulations.[10]

Covered drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school bus and commercial motor vehicle operation.

The Board prohibits covered drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school bus or commercial motor vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.[2][3][11][12]

#### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which include the following components:

1. Selecting and contracting with a qualified medical review officer, substance abuse professional, a certified laboratory and other service agents as necessary.[13]
2. Establishment of procedures for required testing of covered drivers.[14]
3. Maintenance of the confidentiality of all aspects of the testing process.[8]
4. Delegation of responsibility for monitoring employee compliance with the provisions of Board policy and administrative regulations, **including, but not limited to, an annual query of the Federal Motor Carrier Safety Administration's Commercial Driver's License Drug and Alcohol Clearinghouse.**[15]
5. Designation of an employee responsible for receiving and handling results of drug and alcohol tests.[16]

6. Implementation of procedures for the **query**, preparation, maintenance, **reporting**, retention and disclosure of records, as required by law.**[15][17]**
7. Distribution to affected employees of information and materials relevant to Board policies and administrative regulations regarding drug and alcohol testing.**[18]**
8. Distribution to affected employees of information and materials relevant to individuals or organizations that can provide counseling and treatment for drug and/or alcohol problems.

The Superintendent or designee shall provide each driver, upon hire or transfer, with:

1. This policy and its accompanying administrative regulations; and**[18]**
2. Educational materials that explain the state and federal requirements related to misuse of alcohol and use of controlled substances.**[18]**

The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.**[18]**

The Board designates the

☐ Superintendent

☐ Assistant Superintendent

☐ Director of Transportation

☐ Director of Human Resources

☐ Other \_\_\_\_\_

to be the contact person for questions about the drug use and alcohol misuse program.**[18]**

## **Guidelines**

### **Employment Requirements**

All covered drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.**[10][19][20][21][22][23]**

Prior to employment by the district as a covered driver or transfer to a covered driver position, the district shall obtain the following information in accordance with federal and state laws and regulations:

1. Alcohol and drug testing information from previous U.S. Department of Transportation-regulated employers during the past three (3) years with the covered driver's written consent.**[15][24][25][26]**
2. Commercial motor vehicle employment information for the past ten (10) years.**[27][28]**

### ***Additional Documentation -***

Prior to employment by the district as a covered driver or transfer to a covered driver position, and at least once each school year, the Superintendent or designee shall:

1. Obtain a copy of a valid commercial driver's license indicating the appropriate endorsements from the covered driver;**[29]**

2. Obtain a copy of a Commonwealth of Pennsylvania School Bus Driver's Physical Examination Form from the covered school bus driver;[30]
3. Obtain a copy of a current Pennsylvania School Bus Endorsement card from the covered school bus driver;[30]
4. Review each covered driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a commercial motor vehicle.[31][32]

Prior to employment by the district as a covered driver or transfer to a covered driver position, and every two (2) years, the Superintendent or designee shall obtain a valid Medical Examiner's Certificate, if applicable.[33]

#### *Reporting Requirements -*

Covered drivers shall report misconduct in accordance with Board policy 317 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.[10][20][21][34]

Covered drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school bus or commercial motor vehicle.[35]

Covered drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery."[35]

A covered driver charged with or issued a citation for violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee

{ } and the contract carrier

in writing before the end of the business day following the day the covered driver is charged or cited. Notice is required no matter what type of vehicle the driver was driving.

A covered driver who is convicted of violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee

{ } and the contract carrier

in writing of the conviction within thirty (30) days of the date of conviction. Notice is required no matter what type of vehicle the driver was driving.[27][28]

Any covered driver whose operating privilege is suspended, revoked or canceled by any state, who loses the privilege to drive a school bus or commercial motor vehicle in any state for any period, or who is disqualified from driving a school bus or commercial motor vehicle for any period, shall notify the Superintendent or designee

{ } and the contract carrier

immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.[27][28]



Failure to comply with the reporting requirements may result in disciplinary action, up to and including termination.

### Controlled Substances and Alcohol

#### *Drug and Alcohol Testing -*

The district shall require covered drivers to submit to the following drug and alcohol tests in accordance with state and federal laws and regulations: pre-employment, random, post-accident, reasonable suspicion, return-to-work and follow-up.[6][7][8][14][36][37]

#### *Prohibited Conduct -*

Covered drivers shall not use medical marijuana products.

Covered drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.

A covered driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school bus or commercial motor vehicle under the following circumstances:

1. While using or while having any amount of alcohol present in the body, including medications containing alcohol.[30][38][39]
2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances.[35][40][41]
3. After consuming alcohol or a controlled substance within the previous eight (8) hours for school bus drivers and within the previous four (4) hours for commercial motor vehicle drivers.[30][42]

An exception shall be made for therapeutic use of prescribed controlled substances used by a covered driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school bus or commercial motor vehicle.[35]

A covered driver required to take a post-accident test shall not use alcohol for eight (8) hours following the accident, or until s/he undergoes a post-accident test, whichever occurs first.[43]

A covered driver shall not refuse to submit to a required test for drugs or alcohol.[1][36][44][45]

#### *Consequences/Discipline -*

The district shall remove a covered driver from performing safety-sensitive functions under the following circumstances:

1. A verified positive drug test result;[46][47]
2. A verified adulterated or substituted drug test result;[46][47]
3. An alcohol test result of 0.04 or higher; or[47][48]
4. A refusal to submit to a post-accident, random, reasonable suspicion, return-to-duty or follow-up test.[44]

The district shall place a school bus driver who drives, operates or is in physical control of a school bus out of service for thirty (30) days if the school bus driver has any detectable amount of alcohol in his/her system.[36][39]

The district shall remove a commercial motor vehicle driver who is tested and is found to have an alcohol concentration of 0.02 or greater but less than 0.04 until the start of the driver's next

regularly scheduled duty period that is at least twenty-four (24) hours following administration of the test.[49]

A covered driver employed by the district who violates Board policy or administrative regulations and tests positive for drugs or alcohol shall be subject to disciplinary action, up to and including termination, and shall be provided with a list of qualified substance abuse professionals.

Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action for a covered driver who violates Board policy or administrative regulations. Nothing in this policy shall limit the Board's authority to impose discipline, including discharge.

If the district permits a covered driver who has been removed from performing safety-sensitive functions to return to a safety-sensitive function, the district shall ensure that the covered driver has been evaluated by a qualified substance abuse professional and has successfully completed the return-to-duty process before returning to a safety-sensitive function.[47][50]

#### Maintenance of Records

The district shall maintain records of its drug use and alcohol misuse prevention program in compliance with federal regulations, and in accordance with the district's records retention schedule.[15][17][51][52][53]

Drug and alcohol records shall be confidential and shall only be released in accordance with applicable law.[54][55][56]

Statistical records and reports shall be maintained and made available to the Federal Highway Administration for inspection or audit in accordance with federal regulations.[54][57]

#### Acknowledgment of Receipt

Each covered driver shall sign a statement certifying that s/he has received a copy of this policy and its accompanying administrative regulations.[18]

The district shall keep the original signed statement in the personnel file of the covered driver employed by the district and provide a copy to the driver.[18]

#### Training

Covered drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which covered drivers should also receive that training.[58]

The district shall ensure that employees who supervise covered drivers receive at least sixty (60) minutes of training on alcohol misuse and at least sixty (60) minutes of training on controlled substances use. Such training shall include the physical, behavioral, speech, and performance indicators of probable alcohol misuse and drug use.[59]

#### NOTES:

The Department of Transportation's Drug and Alcohol Testing Regulation – 49 CFR Part 40, at 40.151(e) – does not authorize "medical marijuana" under a state law to be a valid medical explanation for a transportation employee's positive drug test result.

Qualifications of bus drivers – 1361, 1365, Title 67 Sec. 71.1 et seq.

If district has three (3) employee sections, remember to change the policy cites in the policy and references.

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Book	Policy Manual
Section	900 Community
Title	Public Attendance at School Events
Code	904 Vol I 2020
Status	First Reading
Legal	<ol style="list-style-type: none"> <li>1. 18 Pa. C.S.A. 6305</li> <li>2. 18 Pa. C.S.A. 6306.1</li> <li>3. 20 U.S.C. 7118</li> <li>4. Pol. 351</li> <li>5. 24 P.S. 511</li> <li>6. 24 P.S. 775</li> <li>7. 20 U.S.C. 7973</li> <li>8. 24 P.S. 510.2</li> <li>9. 24 P.S. 1303-A</li> <li>10. Pol. 805.1</li> <li>11. 22 PA Code 10.2</li> <li>12. 22 PA Code 10.22</li> <li>13. 24 P.S. 1302.1-A</li> <li>14. 28 CFR 35.136</li> <li>15. 43 P.S. 953</li> <li>16. Pol. 718</li> <li>20 U.S.C. 7971 et seq</li> <li>28 CFR Part 35</li> </ol>

### **Purpose**

The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities during such events. **This policy establishes conditions, restrictions and procedures to regulate public attendance and conduct at school and school-sponsored activities.**

### **Definition**

**State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including the product marketed as Juul and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with law, shall be defined to include the following:[1][2].**

1. **Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.**
2. **Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.**
3. **Any product containing, made or derived from either:**
  - a. **Tobacco, whether in its natural or synthetic form; or**
  - b. **Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.**
4. **Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.**

The term tobacco product does not include the following:[1][2]

1. **A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.**
2. **A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. *Federal law requires the district to maintain a drug-free environment, at which marijuana of any kind is prohibited.***[3][4]

#### Authority

The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Board prohibits gambling and the possession and use of controlled substances **prohibited by state or federal law**, alcoholic beverages and weapons on school premises.[5][6]

#### Tobacco and Vaping Products

The Board prohibits use of tobacco **and vaping products, including the product marketed as Juul and other e-cigarettes**, by any persons **at any time** in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; **or on property owned, leased or controlled by the school district.**[2][7]

**{ } unless expressly permitted in designated areas which must be located at least fifty (50) feet from school buildings, stadiums or bleachers.**

**This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by members of the public of legal age at school or school-sponsored activities.**

**The Board deems it to be a violation of this policy for an individual in attendance at school or a school-sponsored activity to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a minor.**[1]

#### Delegation of Responsibility

A schedule of fees for attendance at school events shall be prepared by the Superintendent or designee and adopted by the Board.

The Superintendent shall ensure that this policy is posted on the district's publicly accessible website.  
[8]

## **Reports**

### ***Office for Safe Schools Report –***

The Superintendent shall annually, by July 31, report all incidents of **prohibited** possession, use or sale of **tobacco and vaping products, including Juuls and other e-cigarettes**, by any person on school property to the Office for Safe Schools on the required form.[9][10]

### ***Law Enforcement Incident Report –***

**In accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies, the Superintendent or designee may report to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, the use or sale of tobacco or vaping products, including Juuls and other e-cigarettes, by any person in a school building; on a school bus or other vehicles that are owned, leased or controlled by the school district; or on any property owned leased or controlled by the school district.**[1][2][9][10][11][12][13]

## **Guidelines**

### **Free Admittance**

{ } Senior citizens who are district residents and are \_\_\_\_\_ years of age or older shall be admitted

- ☐ without charge
- ☐ at a reduced fee
- ☐ to all school events.
- ☐ to all school athletic events.

{ } District personnel will be admitted

- ☐ to all school events
- ☐ at no charge.
- ☐ at a reduced fee.

{ } Free passes to school events will be available to each Board member.

- ☐ and a guest.

{ } The Board will honor athletic passes from all districts that are members of conferences in which teams of this district compete and honor the passes of this district.

### **Service Animals**

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.[14][15][16]


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**SHARPSVILLE AREA SCHOOL DISTRICT  
ADMINISTRATION COMPENSATION PLAN  
JULY 1, 2020 - JUNE 30, 2023**

**Approved by the Board of Education on May 18, 2020**

  
\_\_\_\_\_  
Dr. Deanna Thomas, President

  
\_\_\_\_\_  
Jaime L. Roberts, Secretary

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## **ADMINISTRATION COMPENSATION PLAN**

The Board of School Directors of the Sharpstown Area School District adopts the following Administrator Compensation Plan pursuant to the "Public School Code of 1949," as amended, Section 1164 and Board Policy No. 328, "Wage and Salary." The Board recognizes the importance of maintaining an effective Management Team to strengthen the administration and educational programs of the District, and to establish and improve communications, decision-making, conflict resolution and other relationships among the members of the Team.

### **I. TERM OF COMPENSATION**

This Plan is effective July 1, 2020 and shall continue until June 30, 2023.

### **II. DEFINITIONS**

1. The term "Administrator" shall include the following positions for the purpose of this Plan:

- High School Principal
- Middle School Principal
- Elementary Principal
- Technology Integrator/Data Specialist

2. The term "Supervisor" shall include the following positions for the purpose of this plan:

- Director of Facilities
- Assistant Director of Facilities

### **III. ASSIGNMENT**

The Board of Education reserves the right to assign administrator positions in accordance with appropriate State certification and in conjunction with the guideline set forth in Board Policy No. 309.

### **IV. COMPENSATION PLAN**

Salaries and related compensation for Professional Administrators and Supervisors have been determined following the "meet and discuss" process between a Committee of the School Board and the Administrative Team. Said compensation shall be based upon the salary schedule in section VI relative to the duties specified in both the job description and additional assignments in accordance with Board Policy No. 313 by the Superintendent of Schools.

V. WORK YEAR

The work year for all Administrators and Supervisors shall be Twelve (12) months, July 1 through June 30.

VI. SALARY

The salary of each individual covered under this agreement will be as follows:

<b>Sharpsville Administrator/Supervisor Salary Schedule</b>			
	<b><u>2020-2021</u></b> <b>Base Salary</b>	<b><u>2021-2022</u></b> <b>Base Increase</b>	<b><u>2022-2023</u></b> <b>Base Increase</b>
Carol Houck	\$85,313	1.75%	1.75%
Heidi Marshall	\$88,327	1.75%	1.75%
Jonathan Fry	\$88,327	1.75%	1.75%
Kirk Scurpa	\$104,684	1.75%	1.75%
Wade Hoagland	\$67,700	2.00%	2.00%
Andrew Kocis	\$51,415	2.00%	2.00%

In addition to the salary listed above, the High School Principal shall receive an annual stipend of \$1,500 for additional responsibilities and extra curriculars which are exclusive to the High School Principal position.

In addition to the salary listed above, the Middle School Principal shall receive an annual stipend of \$1,000 for administration and coordination responsibilities related to the Lindamood Bell program.

In addition to the salary listed above, the Elementary School Principal shall receive an annual stipend of \$1,000 for responsibilities and coordination with various District Federal Programs.

Building Principals shall have the opportunity for additional compensation as noted:

	<b><u>2020-2021</u></b>	<b><u>2021-2022</u></b>	<b><u>2022-2023</u></b>
Student Test Scores – A minimum Future Ready Index Score of 82, or a 5% growth in the previous year's score	-	Additional 0.5%	Additional 0.5%
Google Certification of teaching staff within each building	Additional 0.25% 1/3+ Google Certified	Additional 0.25% 2/3+ Google Certified	Additional 0.25% 3/3* Google Certified
Successful Grant Procurement – minimum \$3,000 received	Additional. 0.25%	Additional 0.25%	Additional 0.25%

\*Google certified percentage will be based on existing teaching staff within each building. Shared staff will count within the building where they spend the most time. New staff changes will be integrated in separately, not part of the calculation.

Additional compensation noted above will be retroactive to July 1 of the year in which the additional compensation was earned.

The Technology Integrator/Data Specialist shall have the opportunity for additional compensation as noted:

	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Successful Grant Procurement – minimum \$10,000 received	Additional 0.25%	Additional 0.25%	Additional 0.25%
Google Certification	Additional 0.25% 1/3+ Google Certified	Additional 0.25% 2/3+ Google Certified	Additional 0.25% 3/3* Google Certified

\*Google certified percentage will be based on existing teaching staff. New staff changes will be integrated in separately, not part of the calculation.

Additional compensation noted above will be retroactive to July 1 of the year in which the additional compensation was earned.

The salaries for new Administrators will be established at the time of hire.

## VII. TAX SHELTERED ANNUITY

The District will contribute the following amounts per month for each Administrator, excluding Supervisors, to the District's tax sheltered annuity:

<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
\$325.00	\$325.00	\$325.00

## VIII. VACATION

### 1. Administrators

- Twenty-One (21) days per year. The Administrative Staff can carry unused vacation beyond June 30th with the Superintendent's approval but must be used by July 31.
- Upon written request by June 1st of each year, each Administrator shall receive their daily rate for up to five (5) unused vacation days.
- In the event that an Administrator's work year is shortened, it is mandated that vacation days will be prorated accordingly.

## 2. Supervisors

### a. Supervisor's vacation will be granted as follows:

1 year	5 days
2 years	10 days
6 years	15 days
10 years	16 days
12 years	18 days
15 years	19 days
20 years	20 days
25 years	21 days

- b. Vacation is earned in the fiscal year July 1 - June 30. There will be no accrual of vacation beyond July 31st each year.
- c. No vacation time will be granted for any work up to three months. Vacation cannot be taken during the first three months of employment.
- d. An employee will become eligible for additional vacation for years of service in the fiscal year in which the required anniversary date of initial employment occurs with at least six months of the fiscal year remaining.
- e. In the event that a Supervisor's work year is shortened, it is mandated that vacation days will be prorated accordingly.

## IX. PAID HOLIDAYS

- New Year's Day
- Good Friday
- Memorial Day
- Fourth of July
- Labor Day
- Thanksgiving Day and the day following
- The Christmas holiday as scheduled in the yearly school calendar
- Other days off afforded the instructional staff during the school calendar

## X. PAID LEAVE

- A. Sabbatical. Sabbatical leaves for eligible professional employees as provided for in the Public School Code of the Commonwealth of Pennsylvania.

- B. **Personal Days.** Two (2) Personal Days per year. One day may be carried over for a period of one year.
- C. **Sick Days.** Twelve (12) sick days per year, cumulative.
- D. **Bereavement Leave.** Five (5) school days shall be granted for the death of a child, parent, husband, wife, or grandchild. This shall not exceed seven (7) consecutive days commencing at the time of death. Three (3) days shall be granted for the death of a brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandparent or for a relative living in the house of the professional employee. This shall not exceed five (5) consecutive days commencing at the time of death. One (1) day shall be granted for the death of a more distant relative to enable the administrator to attend the funeral.
- E. **Family Leave.** Each employee shall be entitled to five (5) paid leave days per year for the purpose of attending to the illness of a member of the immediate family. Immediate family shall be defined as child, parent, husband, wife, grandparent, grandchild, or live-in relatives. If both husband and wife are employed in the District, only one (1) individual at a time will be eligible to use this leave. If more than three (3) consecutive days are taken, the District may request a doctor's excuse. This leave will be deducted from the employee's sick leave.

#### **XI. INSURANCE BENEFITS**

- A. **Health Care – Medical insurance benefits will be in accordance with those granted to instructional staff members through December 31, 2020.**

Beginning January 1, 2021, eligible Administrators/Supervisors will be enrolled in a Qualified High Deductible Plan (QHDHP). The QHDHP shall be administered in accordance with the regulations and guidelines as established/amended by the Internal Revenue Service. The deductibles shall be \$1,500 single and \$3,000 family. At no time may the deductible be an amount below the IRS minimum.

The District will establish a health savings account (HSA) for each eligible Administrator and Supervisor enrolled in the QHDHP effective January 1, 2021. The HSA will be administered in accordance with the regulations and guidelines as established/amended by the Internal Revenue Service. The SASD will make annual contributions to those employees' HSA who are enrolled in the QHDHP as soon as possible on or after January 1<sup>st</sup> each year. However, it is understood that a period of time may be necessary in order for the monies to be processed and posted to the employee's HSA. The employer's contribution will be based on each employee's QHDHP enrollment status (single or family) in accordance with the following schedule:

<u>Calendar Year</u>	<u>% of Deductible</u>
2021	50%
2022	33%
2023	25%

Administrators/Supervisors who enroll in the QHDHP other than on January 1 will have their employer contribution pro-rated based on the remaining months in the calendar year.

Administrators/Supervisors can make contributions to their HSA through voluntary payroll deduction. Employees are responsible for compliance with IRS regulations including annual contributions and eligibility limits.

The SASD shall be responsible for the payment of the monthly HSA administration fee. Investments are voluntary and any fees associated with investment accounts shall be the responsibility of the employee.

Premium Share – Administrators receiving medical insurance will have a co-pay in the amount of \$125.00 deducted from each pay. Supervisors receiving medical insurance will have a co-pay deducted from each pay in accordance with the AFSCME Agreement.

Spousal Coverage – The spouse of an employee will not be eligible to enroll under the SASD medical plan as a dependent if the spouse is eligible for coverage under another employer's plan. The spouse may enroll under the SASD plan as a dependent if at any time they lose coverage under their employer's plan due to an employment termination, reduction in hours with loss of coverage, employer's termination of contribution to plan or plan termination.

Insurance Waiver - An Administrator/Supervisor may decline the Group Medical coverage in exchange for an annual incentive payment of 1/2 the cost of eligible insurance. The said payment will be pro-rated as part of the regular pay periods throughout the twelve month pay period. During the open enrollment period beginning December 1 of each year, each Administrator/Supervisor must notify the Superintendent of his/her intention to opt out of the medical insurance plan for the upcoming calendar year.

- B. Dental Insurance- The District will pay for individual dental coverage for each employee. The District will pay twenty dollars (\$20.00) per month towards family coverage for each eligible employee. Any additional costs for family coverage shall be shared by the District and employee at the rate of 50%/50%.
- C. Vision - The District will provide vision insurance coverage in accordance with the coverage provided instructional staff. (No Co-Pay)
- D. Life Insurance (term).
  - 1. Administrators - The policy will be \$75,000.00 per year with AD & D.



2. Supervisors - The policy will be \$40,000.00 per year with AD & D.

E. Disability Income Protection Plan.

1. Administrators - The District will provide and pay the full premium for a Group Long Term Disability Insurance Plan. The plan will pay monthly benefits after a ninety (90) day elimination period and payments will continue up to five (5) years if less than age 65; to age 70, but not less than one (1) year if age 65 through 68; or one (1) year if age 69 and over. The monthly indemnity will be 66.66667% of salary up to a maximum benefit of four thousand dollars (\$4,000.00) per month and shall be fully integrated with deductible sources of income as specified in the certificate of coverage. In the event that the number of paid days eligible to the Administrator at the time of the disability is not sufficient to cover the elimination period, the District will cover the benefit amount to fulfill the elimination period. The Income Disability Insurance will begin on the 91st consecutive day at which time sick day payments will cease.
2. Supervisors - Income Disability coverage as per the SAEA Contract

XII. PROFESSIONAL ASSOCIATION MEMBERSHIP

The School District will provide for each Administrator's membership in his/her State and National professional organization.

XIII. NATIONAL CONFERENCE ATTENDANCE

The School District will pay for each Administrator to attend up to one national conference of ASCD, NAEESP or other nationally recognized education organization one time during the life of the agreement with the understanding that all reasonable expenses will be covered by the building level budget of the attending principal. Conference attendance will be contingent upon Board approval.

XIV. EDUCATIONAL ADVANCEMENT

Tuition reimbursement to Administrators will be provided for a maximum of three (3) credits per semester at a rate not to exceed the graduate fees per credit at Westminster College. It is understood that if an Administrator leaves the District within one year of taking a class, they must repay the district 100% of the tuition reimbursement they received for courses taken in the preceding twelve-month period.

## **XV. RETIREMENT BENEFITS.**

### **1. Administrators**

- a. **Criteria** - The administrator must submit his/her retirement notification to the Board of Education at least sixty (60) days prior to the effective date of his/her retirement. The administrator must have at least fifteen ( 15) years of service in the Sharpsville Area School District and must either have 25 years with PSERS or is at least 55 years old regardless of number of years of service and retiring from employment in the public schools in the Commonwealth of Pennsylvania. If the aforementioned conditions are met, the following retirement benefits will be paid:
- b. **Severance Payment** - A severance payment of \$250.00 for each year of service in the Sharpsville Area School District. The method of receiving payment shall be a lump sum payment in the year of retirement to a 403b plan or comparable plan as specified in the District's plan document. This is an employer contribution and no cash option is available. Contributions are limited to Section 415 limits. Excessive contributions will be made to the employee's account in the next subsequent year up to the 415 limit.

### **2. Supervisors**

- a. **Criteria** - The District will provide a retirement payment to those employees who meet the following eligibility requirements:
  - The equivalent of at least twenty-five (25) years of employment in the Pennsylvania Public Schools as defined by the Pennsylvania School Employees Retirement System.
  - The equivalent of at least twenty (20) years of employment in the Sharpsville Area School District.
  - A minimum of fifty-two (52) years of age by the time retirement becomes effective.
  - Notify the Superintendent's Office in writing 60 days in advance of the effective date of the retirement.
- b. **Retirement Payment** - A retirement payment shall be made to supervisors for their unused sick days as follows:

Number of unused sick days X \$15.00 = Retirement Payment